

Name: \_\_\_\_\_ CWID: \_\_\_\_\_ Major: \_\_\_\_\_

I request to enroll in the following course(s) at \_\_\_\_\_ (institution)  
during the \_\_\_\_\_ 20 \_\_\_\_\_ semester and have the credit transferred to ULM and used toward degree requirements.

Courses Requested:

Transfer Course Number	Hours	ULM Course Number	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Reason course(s) listed above cannot be taken at ULM:

\_\_\_\_\_

If my request is approved, I understand and agree to the following:

- A. All transfer course work must be approved prior to scheduling or enrollment.
- B. If granted, the approval applies only to the requested course(s), term, and institution identified above.
- C. If I plan to graduate during the semester in which I am enrolled in transfer course work, it is my responsibility to have grades reported to the Registrar by the ULM grade deadline and have an official transcript sent to ULM.
- D. At least 25% of the semester credit hours required for the ULM degree must be earned at ULM. At least one-third of the credit hours required in the major must be included in the 25% degree requirement.

**Attach a degree check sheet and a copy of the course description(s).**

\_\_\_\_\_  
Student's Signature \* \_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature (CAES or CHS) \_\_\_\_\_  
Date  Approve  
 Disapprove

\_\_\_\_\_  
Program Representative Signature \_\_\_\_\_  
(Program Director - CHS; School Director - CAES or CBSS) Date  Approve  
 Disapprove

\_\_\_\_\_  
Associate Dean or Dean's Signature \_\_\_\_\_  
Date  Approve  
 Disapprove