



## Office of the President

University Library 632 | 700 University Avenue | Monroe, LA 71209  
P 318.342.1010 | F 318.342.1019

DATE: April 21, 2021  
TO: Deans, Division and Department Heads  
FROM: Dr. Ronald L. Berry, President  
RE: ULM Employee Holiday Schedule

Act 139 of the 1991 Regular Session of the Legislature provides that each institution of higher education shall designate a maximum of fourteen (14) legal holidays per calendar year to be observed as University holidays instead of observing the same number of State designated holidays.

Accordingly, the following University holidays are designated for 2021-2022 and will be observed without regard to otherwise designated State Holidays.

<u>University Designated Holidays</u>	<u>2021-2022 Dates</u>	<u>Official State Holidays</u>	<u>University Closures*</u>
Independence Day	July 2*		.5*
	July 5	1	
Labor Day	September 6	1	
Fall Break	October 29*		.5*
Thanksgiving	November 24**		.5*
	November 25	1	
	November 26	.5	
Christmas/New Year	December 20*		1*
	December 21*		1*
	December 22*		1*
	December 23	1	
	December 24	.5	
	December 27	1	
	December 28	1	
	December 29	1	
	December 30	1	
	December 31	.5	
Dr. Martin Luther King Day	January 17	1	
Mardi Gras	February 28*		1*
	March 1	1	
Spring Break	April 15	.5	
	April 18	1	
	April 19*		1*
Memorial Day	May 30	1	
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		14	6.5*

Please make this information available to all employees within your unit.

Department heads are authorized to allow employees, where applicable, to work during holidays in lieu of using leave.

\*These are employee leave days, i.e., compensatory leave, annual leave or leave without pay as appropriate.

\*\*University offices will close at 12:00 pm on Wednesday, November 24, 2021, in observance of Thanksgiving break.

Winter session classes resume Monday, January 3, 2022.

All employees should report to work on Monday, January 3, 2022 following the Christmas and New Year break.

# #TAKEFLIGHT