

**Assessment and Planning Committee**  
**College of Arts and Sciences**  
**ULM**  
**Minutes**  
**April 26, 2007**

**Members Present:**

Dr. Dale Magoun, Chair  
Dr. Donna A. Rhorer, Secretary  
Dr. Sharon Cruse  
Dr. Charles Holloway  
Dr. Pat Hebert  
Dr. Harold Williamson

**Members Absent:**

Dr. Terry Jones  
Dr. Anita Sharma  
Ms. Joni Noble

**Guests:**

Dr. David Hare  
Ms. Judy Bennett  
Ms. Kelli Cole  
Ms. Allison Loftin

Dr. Magoun opened the meeting. Discussion followed on General Education assessment. Comments are listed below:

1. First Year English will collect essays to be graded and will give these to the Assessment Office.
2. An effort will be made to keep the process as pure as possible.
3. Cluster sampling will be used to make the process easier and to satisfy Provost Richters' request to minimize the number of evaluations needed for GenEd assessment.
4. We will go with chosen sections; put these into stacks; some will probably come from each class.
5. Eventually the process could be completed online.
6. Material to be scored does not have to be used in determining a grade in the class.
7. Department heads can take all samples or use only sections from these courses.
8. In regard to choosing sections for review, Dr. Magoun noted we will rely on faculty as professionals. If people object to the process used, it can be modified.

Discussion then turned to Program Assessment and SLOs. Comments are as follows:

1. An instrument such as the MFAT can be used to determine success of a program. Do students take the test seriously?
2. Dr. Magoun noted that each department should be notified that testing in upper level courses needs to begin now. If the course is not in rotation, departments should say to expect the results next semester.
3. Departments can also note that the percentage representing the success rate is on a three year scale and each department is working on a plan.
4. The question arose as to how to assess General Studies' students. Robyn Jordan and Frances Gregory are handling the process, and the College is moving toward online assessment of these students.

There will be no meeting in May. The meeting was adjourned.

Respectfully Submitted,

Donna A. Rhorer  
Secretary