

Ad-Hoc Committee on Faculty Evaluation
College of Arts and Sciences
Minutes of the Meeting
9-14-06

Members present: Fassett, Holloway, Saydam, Sloan, Tolson

Interim Dean Mark Arant charged the committee with reviewing the Faculty Evaluation Instrument which was used during the spring of 2006. He stressed that the purpose of this college instrument is to summarize the departmental evaluations. In no way does it diminish or supplant guidelines for promotion, tenure, and merit raises that have been established at the departmental level. Dr. Arant also indicated that any evaluation instrument must take into account the mission and vision of the College of Arts and Sciences. He reminded the committee that the major emphasis of the College mission is teaching. Dr. Arant asked that the committee finish its review of the evaluation instrument by the second week of October.

As a starting point for its work, the committee decided to request that Dr. Arant ask department heads to provide copies of their departmental guidelines for tenure and promotion as well as a copy of the form that is used by the department for annual evaluations by Wednesday, September 20. In the interest of time, the committee also requests that Dr. Arant ask department heads to solicit suggestions or recommendations from faculty in their respective departments with regard to the college evaluation instrument in its current form. This information should be emailed to Dr. Charles Holloway (holloway@ulm.edu) no later than Wednesday, September 20.

The next committee meeting was scheduled for Thursday, September 21.