

Steering Committee  
November 10, 2006  
Minutes

The College of Arts and Sciences Steering Committee agreed that its responsibility is to make recommendations to the Dean regarding the following:

1. Allocation of funds for hiring personnel
2. Uniform evaluation of faculty
3. Merit pay plans
4. Addition or deletion of programs
5. Allocation of discretionary funds

The Dean will inform the committee of budget transfers involving reallocation of funds.

The Committee recommended that minutes posted on the web be available for all to see.

The responsibilities of the Chair of the Steering Committee are as follows:

- 1) Schedule meetings
- 2) Meet with the Dean to compose agendas
- 3) Conduct meetings
- 4) Communicate recommendations to the Provost through the Dean.

The Committee elected Janet Haedicke as Chair.

Dean Arant handed out the revised College of Arts and Sciences-Positions Request for Spring/Fall 2007. Funds currently exist for the College to fill the first four positions on the list: Chemistry, Physics, Government, and Geology.

It was agreed by the committee that a department should be able to decide the specific expertise of faculty to fill approved positions.

It is not mandatory to hire a Department Head in the Mass Communication discipline to be in compliance with the Mass Communications accreditation regulations. Social Work department can be part of another department and still be accredited.

The Dean of Arts and Sciences search committee is being populated.

The question was raised and discussed whether a Department Head should retain the department head stipend after returning to regular faculty. The consensus of the committee was that the department head relinquishes the stipend upon leaving the department head position.

The Steering Committee will meet again after December 1.