Dr. Serpil Saydam (Chair) called the meeting to order at 4:00 p.m.

Members present: Deborah Chandler, Claudia Grinnell, Preston Jones, Chris Michaelides, Thomas Sasek (Secretary), and Serpil Saydam.

Guests: Gary Ratcliff (Art), Sandra Hill (English), Frances Gregory (English), Mara Loeb (Communication), Donna Rhorer (English), Carl Thameling (Communication), Pamela Saulsberry (Social Work), Ruth Smith (Foreign Languages), Brent Strunk (Mathematics), Neil Brotherton (Chemistry), and Mark Clark (Music, Theater, and Dance).

New Business:

1. Department of Art:
   a. ART 443e – Art Since 1965: Designate as capstone course for B.F.A. majors.
   
   The course designation was accepted but the Committee suggested that a separate section about the oral presentation should be added to the syllabus for clarity.

   b. Change in degree plan: To comply with requirements for concentrations, one Art elective will be moved into the concentration.

   The degree plan change was accepted.

2. Department of Biology:
   a. BIOL 411B – Microbes and Man: A new capstone course.
   b. BIOL 411C – Ecosystems and Communities: A new capstone course.

   Both course proposals were accepted.

c. BIOL 411A – Genetics and Society: This existing capstone course (BIOL 411) needs to be renumbered (BIOL 411A) to fit into the new capstone rotation. BIOL 411 is being closed; BIOL 411A is added as a new course.

   The course closure and course addition to change the course number were accepted.

d. BIOL 493 – Special Topics: New course proposal.

   The course proposal was accepted.

3. Department of Chemistry:
a. **CHEM 107 – General Chemistry I**: Prerequisite change to match new Department of Mathematics requirements and to include a new Chemistry Placement Exam.

   *The course change was accepted.*

4. **Department of Communication:**
   a. **CMST 404 – Intercultural Communication**: New course addition.
   b. **CMST 304 – Intercultural Communication**: Course removal.

   Dr. Thameling explained that CMST 304 and 504 would be combined into a new undergraduate/graduate course CMST 404 to help meet enrollment minimums for both groups. The removal of CMST 504 will be submitted to the Graduate Council.

   *The course proposals were accepted.*

5. **Department of English:**
   a. **ENGL 110H – Honors Composition**: Catalog changes to reflect redesign of the Honors curriculum.
   b. **ENGL 207H – Honors English**: New course to change content from British Literature (ENGL 209H) to world literature so that the course can fulfill Core Curriculum requirements.

   *The course proposals were accepted. It was noted that ENGL 209H would not be closed this year since it is already included in next year’s Honors Program listings. The course should be closed next year.*

   c. **ENGL 250 – Special Topics**: Course description change to reflect new content areas more appropriate for the current faculty.

   *The course change was accepted.*

   d. **ENGL 313 – Introduction to the Novel**: New course addition.

   *The course proposal was accepted; however, the Request for New Course Number form was missing from the proposal.*

   e. **ENGL 314 – Introduction to Personal Narrative**: New course addition.

   *The course proposal was accepted; however, the Request for New Course Number form contained an incorrect version of the course description and should be corrected.*

   f. **Change in degree plan**: Changes in the English elective distribution requirements to allow more upper division courses to be included and to add a requirement for an upper division writing course.

   *The degree plan changes were accepted; however, the Committee recommended that the explanatory memo show all of the 24 hours of English*
elective distribution requirements instead of just the changes (i.e., add ENGL 425, 482, 483 to the table).  

The Committee also recommended that the Explanatory Memo be expanded to summarize briefly all the Department of English proposals for the convenience of the UCC.

6. Department of Foreign Languages:
   a. ARAB 103 – Arabic Study Abroad: New course addition.
   b. ARAB 401 – Practicum in Arabic: New course addition.
   c. SPAN 206 – Spanish Readings and Composition: New course addition.

   The course proposals were accepted.

   d. Change in degree plan: Three hours of required geography for French and Spanish majors to be dropped, but majors will be advised to take the hours as part of their social science requirements.

   The degree plan changes were accepted.

7. Department of Mathematics:
   a. MATH 110 – College Algebra with Review: Course removal to reflect course redesign of MATH 111. The course will be removed from the catalog but will not be closed.

   The course removal was accepted.

   b. MATH 093 – Introductory Algebra: Prerequisite change to reflect new minimum ACT score, changes in introductory comments to “For Undergraduates Only” on catalog page 190.

   The course change was accepted; however, the Committee rewording the introductory comments for clarity:

   Only one course from the following may be taken for credit toward graduation: MATH 110 or MATH 111.  
   Only one course from the following list may be taken for credit toward graduation: MATH 111, and MATH 113; Only one course from the following list may be taken for credit toward graduation: MATH 112 and MATH 113; Only one course from the following list may be taken for credit toward graduation: MATH 114 and MATH 131.  
   Successful completion of Math 110 or 111 and 112 may substitute for Math 113.

   c. MATH 111 – College Algebra: Prerequisite change to reflect new minimum ACT score.

   d. MATH 113 – Elementary Functions: Prerequisite change to reflect new minimum ACT score.
The course changes were accepted; however, the Committee recommended changing the wording of the prerequisites on the Catalog Change Form: Math 111 – change “scores” to “score”; Math 113 – add “score” after ACT. In addition, the changes marked on catalog page 191 did not match the changes indicated on the Catalog Change Form.

e. MATH 380 – Real Analysis: Prerequisite change.
   f. MATH 419 – Topology: Prerequisite change.

The course changes were accepted.

8. Department of Music:
   a. DANCE 212 – Tap II: New course addition.
   b. DANCE 228 – Theater Dance II: New course addition.
   c. DANCE 427 – Dance Pedagogy I: New course addition.

The course proposals were accepted; however, the Committee recommended changing the course description for Dance 212 from “…continuation into the study of…” to “…continuation of the study of…” to match similar course descriptions. In addition, the Committee made several suggestions to Dr. Clark to improve the clarity of the Explanatory Memo.

9. Department of Social Work:
   a. SOCW 401 – The Child and the Community: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.
   b. SOCW 403 – Family Violence and Social Work Practice: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.
   c. SOCW 404 – Social and Emotional Aspects of Disabilities: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.
   d. SOCW 408 – Chile Abuse Recognition and Treatment: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.
   e. SOCW 410 – Human Services in a Rural Environment: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.
   f. SOCW 411 – Social Work Practice with the Elderly: add “junior stand with permission of the Department Head and/or Instructor.” to the prerequisites.

The course changes were accepted; however, the Committee recommended that each of the changes should be transferred to a Catalog Change Form rather than just indicating changes on the catalog pages with inserts. In addition, the various inserts were not consistent in wording and abbreviations. Each should indicate “junior stand with permission of the Department Head and/or Instructor.”

g. SOCW 205 – Human Behavior and Social Environment: change in course description.
   h. SOCW 303 – Social Policy and Social Work: change in course description.
   i. SOCW 305 – Human Behavior and Social Environment: change in prerequisite.
   j. SOCW 315 – Practice I: change in course description.
k. **SOCW 405 – Differential Diagnosis**: change in course description.

l. **SOCW 410 – Human Services in a Rural Environment**: change in course description.

   The course changes were accepted; however, the Committee recommended that each of the changes should be transferred to a Catalog Change Form rather than just indicating changes on the catalog pages with inserts. For SOCW 305, in the description, “Utilization of…” should be deleted and in the same sentence, “problems in living are examined” should be changed to “problems in living is examined” and the prerequisite change should match similar changes in other courses: “junior stand with permission of the Department Head and/or Instructor.” instead of “approval”.

m. **SOCW 406 – Child Abuse and Neglect**: Course removal.

   The course change was accepted; however, the Course Closure Form was missing.

n. **Change degree plan**: Replace ENGL 326 with ENGL 323 in the curriculum.

   The degree plan change was accepted.

**Next meeting**: Tuesday, January 6th, 2009 after the A&S College meeting.

**Adjourned**: 5:45 pm.

Submitted by Thomas Sasek, ASCC Secretary.