College of Arts and Sciences  
Steering and Budget Committee Meeting  
4/27/9

**Members Present**  
Michael Cappel, Carlos Fandal, Janet Haedicke (Chair), C. Turner Steckline, Robin Stephens, and Christine Strunk

**Ex-officio Members Present**  
Dean Jeffery Cass and Matthew James

**Members and Ex-officio Members Absent**  
Michael Camille, Stephen Fox, Paul Karlowitz, and James Reifinger

**Minutes**

- Dean Cass called the meeting to order at 2:00 pm in the A&S Conference Room.
- Dean Cass explained that due to the number of service courses taught by Chemistry (i.e. 32 of their 42) cutting Chemistry would not be “cost-effective.”
- Dr. Steckline suggested that Dean Cass take on the role as QEP director. That would be a savings of $600,000 over 5 years.
- The goal of this meeting was to prioritize the cuts into quarters. Since the cut was approximately $2.6 million, each quarter should be about $650,000. The committee agreed on the following “quarters.” The First Quarter is to be cut first.
  - The First Quarter
    - The English Resignation (Line 12)
    - The Unassigned Salaries (Lines 13).
    - Totaling $683,007
  - The Second Quarter
    - PT/Adjunct (Line 14)
    - PT/OL (Line 15)
    - Operating Services (Line 18)
    - Travel (Line 19)
    - The Farm (Line 22)
    - Totaling $653,261
  - The Third Quarter
    - Archeologist (Line 1)
    - One of the 2 math instructors (1/2 Line 2)
    - The Art Historian (Line 5)
    - Chemistry Instructor (Line 7)
    - Music position (Line 9)
    - A radio position (Line 11)
    - Supplies (Line 20)
    - Capital Outlay (Line 23)
    - AGRI Dept. Op Services (Line 24)
    - North Delta Training (Line 25)
    - Elimination of AGR (Line 27)
    - Elimination of FCSC (Line 28)
    - Elimination of MILS (Line 32)
    - Totaling $618,983
The Fourth Quarter
  ▪ The second of the 2 math instructors (1/2 Line 2)
  ▪ Biology Instructor (Line 3)
  ▪ Cellist (Line 4)
  ▪ Foreign Language Position (Line 6)
  ▪ Chemistry Tenure-Track Professor (Line 8)
  ▪ Graduate Assistants (Line 16)
  ▪ Elimination of Arabic (Line 29)
  ▪ Elimination of Latin (Line 30)
  ▪ Elimination of Philosophy (Line 31)
  ▪ Totaling $613,659

This only adds up to $2,568,910 since Dean Cass might not be able to cut a Radio Station position which is the balance.

- At 3:10pm, Dean Cass adjourned the meeting.