

UNIVERSITY OF LOUISIANA AT MONROE

Commencement Committee Minutes April 20, 2015

Members Present: F. Adams, S. Baggaly, S. Burchfield, P. Calk, K. Crowley, T. Doke, D. Duplechin, L. Fix, D. Glaze, F. Gregory, J. Guernsey-Pitchford, D. King, A. Malta, M. Mazza, J. McDaniel, M. Mobley, C. Strunk, K. Sutton, R. Thurlkill, A. Walker, J. Weber, E. Williamson, R. Williamson, J. Wood, M. Wortham

Members Absent: J. Anderson, L. Anderson, D. Babu, W. Bailes, C. Bruce, T. Buckhaults, C. Campbell, G. Dahl, D. Davis, B. Ensminger, D. Golemon, C. Hummel, S. Jones, S. Lunte, S. Mahon, R. Miller, N. Montgomery, C. Murphy, A. Netterville, L. Pace, J. Pope, P. Roshto, R. Stewart, C. Strickler, D. Sumner, M. Thomas, K. Whorton, A. Wiedemeier

The April 20, 2015, meeting of the Commencement Committee (CC), held in Walker Hall 1-111, was called to order at 3:34 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

1. Welcome

Ms. Crowley welcomed all committee members, thanking them for their time and service.

2. Review of Minutes – November 17, 2014

Minutes from the November 17, 2014, meeting were reviewed and approved (motion, F. Gregory; second, M. Wortham).

3. Overview of 2015 Spring Commencement

Ms. Crowley made the following remarks about the 2015 Spring Commencement:

- As of this date, we will award 778 degrees (10 associate degrees, 549 bachelor's, 84 Pharm.D.'s, 121 master's, 3 Ed.D.'s, 11 Ph.D.'s, 1 posthumous degree). Only 682 candidates plan to walk.
- Dr. Bette Kauffman will be the announcer for the ceremony.
- Dr. Mike Strain, Commissioner of Department of Agriculture and Forestry, will deliver the commencement address.

4. Rehearsal and Ceremony Dates/Times

Ms. Crowley called committee members' attention to the following dates and times for the 2015 Spring rehearsal and ceremony:

- Rehearsal - Friday, May 8, 2015, 9:00 a.m.; all committee members report to Coliseum 43 at 8:45 a.m.
- Ceremony – Saturday, May 9, 2015, 10:00 a.m.; all committee members report to Coliseum 43 at 9:00 a.m.

5. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Candidate/guest information:** Informational documents for students and guests, including a hood-color guide for professional and graduate students, are posted on the [Registrar's page](#) under the *Commencement* link.
- **Commencement Security:** Committee members were asked to enter the arena via the ramp entrance on commencement morning if arriving before 8:30; all other entrances will be locked until then. ID will not be required.
- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout, the Fant-Ewing diagram on which assignments are indicated, and the attendance card instructions.
- **Volunteer Sign-up:** Committee members were asked to volunteer to hang/remove signs and labels, as well as distribute rehearsal packets.

6. Other Business

Ms. Crowley reported that President Bruno confirmed the decision to remove the vocal music selection from the ceremony. He noted the decision was made for a variety of reasons (e.g., lack of crowd interest, cost, time).

Ms. Crowley announced that an online graduation application was being rolled out for Summer 2015. Students will log in to Banner to complete the application. Information about the new application process is on the Registrar's web page.

7. Adjournment

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,



Karen A. Crowley, Chair
20 April 2015