

# THE UNIVERSITY OF LOUISIANA AT MONROE

## Commencement Committee Minutes November 17, 2014

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**Members Present:** F. Adams, J. Anderson, D. Babu, S. Baggarly, W. Bailes, D. Bernard, C. Bruce, T. Buckhaults, S. Burchfield, P. Calk, C. Campbell, K. Crowley, G. Dahl, T. Doke, D. Duplechin, L. Fix, D. Golemon, F. Gregory, J. Guernsey-Pitchford, C. Hummel, S. Jones, D. King, A. Malta, M. Mazza, R. Miller, M. Mobley, C. Murphy, A. Netterville, R. Stewart, C. Strickler, C. Strunk, D. Sumner, M. Thomas, R. Thurlkill, E. Williamson, R. Williamson, J. Wood, M. Wortham; S. Peveto (guest)

**Members Absent:** L. Anderson, D. Davis, B. Ensminger, D. Glaze, S. Lunte, S. Mahon, J. McDaniel, N. Montgomery, L. Pace, J. Pope, P. Roshto, K. Sutton, A. Walker, J. Weber, K. Whorton, A. Wiedemeier

The November 17, 2014, meeting of the Commencement Committee (CC), held in Student Center 170, was called to order at 3:30 p.m. by Committee Chair Karen Crowley. The meeting was comprised of the following agenda items:

### 1. Welcome

Ms. Crowley welcomed both new and returning committee members, thanking them for their time and service. Members then introduced themselves.

### 2. Committee's Charge

Ms. Crowley gave a brief explanation of the committee's purpose and responsibilities.

### 3. Review of Minutes – April 14, 2014

Minutes from the April 14, 2014, meeting were reviewed and approved (motion, F. Gregory; second, M. Wortham).

### 4. Overview of 2014 Fall Commencement

Ms. Crowley made the following remarks about the 2014 Fall Commencement:

- As of this date, we will award 708 degrees (43 associate's, 482 bachelor's, 1 Pharm.D., 169 master's, 5 Ed.D.'s, 9 Ph.D.'s; 1 posthumous degree). Only 507 candidates plan to walk.
- Dr. Chris Michaelides will be the announcer for the ceremony.
- Justice Marcus R. Clark, Supreme Court of Louisiana, will deliver the commencement address.

### 5. Rehearsal and Ceremony Dates/Times

Ms. Crowley called committee members' attention to the following dates and times for the 2014 Fall rehearsal and ceremony:

- Rehearsal - Friday, December 5, 2014, 9:00 a.m.; all committee members report to Coliseum 43 at 8:45 a.m.
- Ceremony – Saturday, December 6, 2014, 10:00 a.m.; all committee members report to Coliseum 43 at 9:00 a.m.

### 6. Preparation for Rehearsal and Ceremony

The following items were discussed in preparation for the upcoming rehearsal and ceremony:

- **Marching order:** Ms. Crowley noted that the Fall 2014 marching order will reflect the academic reorganization.
- **Candidate/guest information:** Informational documents for students and guests, including a hood-color guide for professional and graduate students, are posted on the [Registrar's page](#) under the *Commencement* link.
- **Commencement Security:** Ms. Crowley will communicate with committee members via email regarding security arrangements for the ceremony.
- **Review of instructions and assignments:** Ms. Williamson directed committee members to the *Practice and Commencement Instructions for Marshals* handout, the Fant-Ewing diagram on which assignments are indicated, and the attendance card instructions.
- **Volunteer Sign-up:** Committee members were asked to volunteer to hang/remove signs and labels, as well as distribute rehearsal packets.

### 7. Other Business

Mr. Sumner asked that there be reconsideration of including a vocal music selection in the ceremony. The topic was tabled for discussion at a later time, with Ms. Crowley assuring she will bring the matter to President Bruno's attention.

### 8. Adjournment

The meeting was adjourned at 4:13 p.m.

Respectfully submitted,



Karen A. Crowley, Chair  
17 November 2014