THE UNIVERSITY OF LOUISIANA AT MONROE
University Electronic Learning Committee
November 15, 2007

Members Present: P. Thornhill, A. Tan, M. Camille, A. Allen, B. Smith, D. Glaze, R. Jones, R. Hanser, N. Campbell, S. Banks,

Members Absent: G. Eller, M. Beutner, D. Troxclair, M. Wells, S. Choo (excused), P. Wiedemeier (excused), D. Williams (excused)

This meeting was called to order by Rhonda Jones on Thursday, November 15 at 2:30 in Hanna 250. The agenda items were as follows:

Item 1 – Quality Matters (QM) Rubric—review of courses
Committee members offered feedback and comments about the QM rubric as it related to the courses they reviewed.

Item 2 – Impressions of QM rubric
Committee members noted both positive and negative components of the QM rubric

Item 3 – Common Findings
The most common shortfall of the courses reviewed related to accessibility and ADA compliance.

Item 4 –Ways to Improve Courses
.Committee members suggested the development of a support document related to rubric items that are commonly not met.

Item 5—Next Steps
The University Electronic Learning Committee will determine which rubric items are standard for all online courses and will develop model responses to those items for ULM faculty to use.

Item 6—SELECT Grants
SELECT Grant recipients for the current funding cycle were announced.

There being no further business, the meeting was adjourned at 3:30.

Respectfully submitted,

Dr. Rhonda Jones
Director of Continuing Education