

ULM Graduate Council Minutes

Hemphill Hall 316

August 20, 2015

2:00 p.m.

Present: Jana Giles(Chair), Patti Calk (Secretary), Paul Sylvester, Amy Dagley, Donna Luse, Jack Palmer, Amal Kaddoumi, Attapol Kuanliang, Carl Kogut, Leonard Clark (Director, Graduate School), Donna Cary (Graduate School), Therese Filhiol (Graduate School), Debi Beaver (Graduate School), Anthony Malta (Registrar's Office)

Absent: Kim Marie Tolson

I. Preliminary, Old Business, and Initial Business:

July minutes - motion to approve by Paul Sylvester and second by Amal Kaddoumi -
Approved by Council

A. Preliminary Announcements:

- 1) Meeting during University week cannot be held prior to Thursday due to appeals being submitted all week.
 - A. The dates should be updated on the Graduate School website (currently 2014-15 dates are listed)
 - B. The website should be updated with the information that materials for consideration by Council should be posted no later than 72 hours prior to the next regularly scheduled meeting, with exceptions considered on a case-by-case basis.
- 2) The data sheet provided by VPAA regarding Graduate Council that details the remit of the council, and the roles of the chair and secretary, has been posted in the top box in Moodle.
 - Rhonda Hensley - new member to Graduate Council from School of Nursing
 - Council observed that the data sheet reflects the current by-laws, which need to be revised.
- 3) Reminder: All agenda items and supporting materials must be uploaded to Moodle no later than 72 hours prior to the next regularly scheduled Council meeting. Exceptions considered on a case-by-case basis.

C. Old Business: Items Tabled in July:

Other Items Tabled in July:

- A. Policy for Appeal for Admission, Readmission, and Continuance:
 - **Tabled** until September meeting
- B. Checklists to expedite appeals (see attachment in Moodle)
 - **Approved**
 - Motion by Jack Palmer; second by Paul Sylvester
 - Approved by Council

C. Proposed Change of Wording in Catalog:

FROM: "Some programs have additional requirements for taking courses under non-degree status"

TO: "Some programs have additional requirements and/or exceptions for taking courses under non-degree status".

- The question arose as to whether the wording in the catalog is misleading and confusing.
- **Tabled until September meeting**

D. Suspension Based on 6+ hours of "C" vs. 3.0 GPA:

Discussion of policy regarding whether a person should be suspended/denied continuance based on more than 6 hours of "C" rather than the current determination of the 3.0 GPA cutoff. Anthony Malta, University Registrar, attended as a guest to offer his feedback on role Banner plays in determining suspensions. Jack Palmer conducted research regarding practices at other universities and offered his findings to the Council.

- **Motion to change wording/policy in catalog by Donna Luse; second by Carl Kogut**
- **Approved by Council**
- Wording to be finalized at September Graduate Council meeting. Proposed revisions:
 - 1) Once student is on probation, if the student falls below a 3.0 on subsequent term GPA, student will be denied continuance returns to a cumulative GPA, student would return to regular academic standing.
 - 2) Alternate wording to consider from University of Georgia –
If placed on probation, you must maintain a semester GPA of 3.0 for each semester until your overall graduate course average is at least 3.0. If your semester GPA drops below 3.0 for any semester during probation status, you will be dismissed from the Graduate School.

E. Confidential or Legally Problematic Information for Appeals:

- **Tabled until September meeting**

III. Graduate Faculty Recommendations:

A. Lori C. Soule

- Approved for Associate Member if adjunct status is approved at ULM
- Motion by Donna Luse; second by Amal Kaddoumi
- Approved by Council

III. New Business:

A. **Sub-committee on By-laws** - Paul Sylvester, Kim Marie Tolson and Donna Luse
Draft to be presented at October meeting

B. Timing of Council approval of Graduation List:

1. Graduate School will submit Graduation lists for a) Fall in November, b) Spring in April, and c) Summer in July. This schedule corresponds with meetings a month in advance.
2. Dr. Clark observed that, despite the new changes to the deadline for application for admission, it is likely that changes will be made to the final list for graduation up until the last minute.
3. Proposed that approval will be made by Council pending student meets program requirements; the list will provide wording that specifies this condition.
4. **No motion made.** Council asked Dr. Clark to consult with VPAA as to why Council is asked to approve the graduation list when this action is *pro forma*.

C. Summer Meetings:

The point was raised that not all Council members are under contract during the Summer, yet the Council should meet to address ongoing business.

Two suggestions made

1. Policy issues should not be addressed in August meeting and saved until September Meeting
2. Chair may ask for a substitute chair for Summer meetings if chair is not under contract and does not wish to serve during that time period.

D. Admission Deadline Policy Adjustment (see attachment in Moodle)

- **Tabled until September meeting - to be reviewed by Council and discussed in next meeting.**
- **Councilors may discuss wording with Dr. Clark via email for him to submit a new draft by the next deadline for materials.**
- **The point was raised that some of the policies are in effect without having been approved by the Council, despite the Council having been available over the summer to consider new business.**

Motion to adjourn Donna Luse

Meeting adjourned at 4:20 p.m.