

GRADUATE COUNCIL MINUTES

August 19, 2016 at 10 a.m.

Hemphill Hall 316

Present: Jana Giles(Chair), Patti Calk (Secretary), Rhonda Hensley, Donna Luse, Amal Kaddoumi, Carl Kogut (substitute), Paul Sylvester, Kim Marie Tolson

Leonard Clark (Director, Graduate School)

Absent: Jack Palmer

I. Preliminary, Old Business, and Initial Business:

A. Initial Business:

- 1) Approval of May 2016 minutes
 - Motion to **APPROVE** by Donna Luse; second by Paul Sylvester
 - Approved by Council

B. Old Business

- 1) GRE Website Verbiage:
 - Tabled. Dr. Sylvester will contact a mathematician to assist with identifying score calculations for the exam scores post 2011 Council also raised the question of setting a five-year age limit on GRE scores, but that was also tabled.

II. Student Appeals:

Student appeals were reviewed and voting conducted. The Graduate School maintains the results of the appeals in the Graduate School office and provides the results to the program chairs and the students.

III. Graduate Faculty Recommendations:

- A) Denise Gilstrap: Associate Member (MFT and Counseling)
 - Motion to **APPROVE** by Paul Sylvester; second by Donna Luse
 - Approved by Council - need updated CV and updated letter to say Associate Member
- B) Gail Lane: (MFT) Associate Member, Education
 - Motion to **APPROVE** by Paul Sylvester; second by Donna Luse

- Approved by Council - need updated CV
- C) Kathleen Kaminski: Full Member (Accounting, Finance, and Information Services)
- Motion to **APPROVE** by Patti Calk; second by Rhonda Hensley
 - Approved by Council
- D) Georgios Matthiaolampakis: Full (Pharmacy)
- Motion to **APPROVE** by Donna Luse; second by Kim Marie Tolson
 - Approved by Council
- E) Anne Marie Sisk: Associate Member (Speech Language Pathology)
- Motion to **APPROVE** by Kim Marie Tolson; second by Paul Sylvester
 - Approved by Council

IV. Old Business:

- A) Proposal to use New GRE Scores on Graduate School Website
1. Minimum GRE Verbal score of 143 and minimum GRE Quantitative score of 138, with a minimum combined score of 283
 2. Minimum Formula Score would then be $283 \text{ (GRE)} \times 2.5 \text{ (GPA)} = 707.5$
 - Motion to **APPROVE** by Kim Marie Tolson; second by Rhonda Hensley
 - Approved by Council

V. New Business:

- A) Forms
1. Add to Graduate Faculty Membership form- require mentor for Clinical and Full Members
 - Motion to **APPROVE** by Donna Luse; second by Paul Sylvester
 - Approved by Council
 2. Change the term “Department” to “School” and “Department Head” to “School Director” on the Graduate Faculty Membership form
 - Approved by Council
 3. Add date scanned and uploaded to Moodle to all Graduate School Checklists
 4. Add number of appeals on Time Extension and Continuance Appeal forms
 - Motion to **APPROVE** by Amal Kaddoumi; second by Donna Luse
 - Approved by Council
 5. Request for establishing sanctions against students not continuously enrolled in thesis hours. **TABLED**
 6. Request for discussion regarding GA obligations during finals week, including graduated students. **TABLED**