



## Increased Collaboration Ad Hoc Committee Fall 2013

### Minutes

Date 10/31/2013    Start Time 8:35 AM    Adjournment Time 9:45 AM    Location 258 Strauss Hall  
 Type of Meeting  Regular     Special

|                         |   |
|-------------------------|---|
| <b>CHAIR</b>            | Sandra Lemoine  |
| <b>SECRETARY</b>        | Chris Gissendanner  |
| <b>ATTENDEES</b>        | Sandra Lemoine, Chris Gissendanner, Jana Giles, Donna Rhorer, Juliett Burgess, John Pope, Cynthia Robertson |
| <b>ABSENT (EXCUSED)</b> | Seth Hall, Denny Ryman  |

### Agenda

|   |  |
|---|--|
| <b>GENERAL ANNOUNCEMENTS</b>  |  |
|   |  |
| <b>DISCUSSION TOPICS</b>  |  |
| <p>Minutes from the 10/18/13 meeting were discussed. Edits were suggested and final vote on the minutes will take place via e-mail.</p> <p>Dr. Lemoine distributed the "Increased Collaboration Plan 2" for discussion.</p> <p>There was discussion on the need to provide clear cut suggestions and focused directions based on the charges of the committee.</p> <p>There was discussion on the innovation focus of the committee.</p> <p>A few specific topics were discussed with respect to generating a culture more conducive to faculty interaction in the wake of reorganization.</p> <ul style="list-style-type: none"> <li>-One suggestion was to have College or School Faculty Development Committees with "increasing collaboration" as a major charge of the committee. Dr. Gissendanner agreed to obtain the charge of the Pharmacy Faculty Development Committee for discussion at the next meeting.</li> <li>-One objection to this idea was a time issue. When will faculty have time to participate in these committees?</li> <li>-The general issue of committee scheduling was discussed. For many committees, members of the committee may not be able to attend due to class schedules. It is difficult to arrange meetings where all faculty members can attend.</li> <li>-It was suggested that one solution to that problem would be to have the University establish "Committee Meeting Times" where no classes can be scheduled.</li> <li>-The timing of events where faculty can interact or attend workshops was discussed. Is the current Fall faculty week structure for workshops and meetings ideal to promote collaboration?</li> <li>-It was mentioned that one university schedules faculty meeting/retreats at the end of the year instead of the beginning. The committee seemed to be in agreement that this was good idea.</li> <li>-It was also discussed that having a "social" retreat off campus instead of on-campus meetings will promote interaction. These</li> </ul> |  |

retreats could occur at the University and /or College level and be in a relaxing environment with social interaction being a purpose as important as discussion of College issues.

Next meeting will occur on Thursday, Nov. 7 at 8:30am in Strauss 258

Meeting adjourned 9:45am

| CONCLUSIONS  |  |                    |          |
|--------------|--|--------------------|----------|
| None         |  |                    |          |
| ACTION ITEMS |  | PERSON RESPONSIBLE | DEADLINE |
| None         |  |                    |          |