



# Increased Collaboration Ad Hoc Committee Fall 2013

## Minutes

Date 09/6/2013 Start Time 10:20 AM Adjournment Time 11:29 AM Location Academic Affairs Conference Room  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	Sandra Lemoine
<b>SECRETARY</b>	Chris Gissendanner
<b>ATTENDEES</b>	Sandra Lemoine, Chris Gissendanner, Jana Giles, John Pope, Donna Rhorer, Cynthia Robertson, Jeff Hendrix, Juliet Burgess
<b>ABSENT (EXCUSED)</b>	Denny Ryman

## Agenda

<b>GENERAL ANNOUNCEMENTS</b>		
<p>It was announced that Jeff Hendrix will be stepping down from the committee and a replacement to represent staff has been requested</p> <p>The next meeting will take place in Kitty DeGree Hall, Nursing Conference Room, from 10:15am to 11:15am.</p>		
<b>DISCUSSION TOPICS</b>		
<p>A discussion of the following topics was initiated by Jeff Hendrix.</p> <ol style="list-style-type: none"> <li>What is collaboration?</li> <li>Areas of collaboration outside of traditional faculty to faculty relationship</li> </ol> <p>The content of this discussion focused on areas of collaboration that included faculty to staff collaboration, staff to staff collaboration and collaboration that extends from faculty and staff to the administration.</p> <p>It was emphasized that collaboration must be embraced from top to bottom. Examples were given regarding collaboration between the graduate school and the College of Business.</p> <p>The idea that a business perspective on collaboration can be brought into academics was also discussed.</p> <p>The committee discussed some specific areas with respect to improving collaboration: removing barriers between stakeholders, providing sufficient space for dialog, creating collaborative cultures within departments, and improving committee activities within departments.</p> <p>The committee discussed characteristics of a collaborative environment including openness, sharing, focus, and accountability. It was pointed out that trust was necessary for these four points of collaboration.</p> <p>Dr. Lemoine distributed to the committee a document containing suggestions from an educational leadership professor. This document was discussed by the committee.</p>		
<b>CONCLUSIONS</b>		
<p>The committee discussed future agendas and themes for the committee.</p> <p>It was decided that the next meeting will focus on the reading material distributed to the committee by Dr. Pani.</p>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		