Institutional Review Board

Minutes

Date 10/16/2013  Start Time 12:00 PM  Adjournment Time 12:35 PM
Location Library 640

Type of Meeting ☑ Regular  ☐ Special

CHAIR Connie Smith

SECRETARY

ATTENDEES Scott Baggarly, Sandra Blate, Kilian Garvey, LaWanna Gilbert-Bell, Jessica Lasiter, Greg Smith, Claire Stammerjohan, Matthew Talbert

ABSENT (EXCUSED) Melissa Melancon, Claire Stammerjohan, John Sutherlin. Matthew Talbert

Agenda

GENERAL ANNOUNCEMENTS

Welcome

Next meeting is scheduled for Wednesday, November 13, 2013 at 12:00pm

DISCUSSION TOPICS

I. New Proposals
   1) Dr. David Caldwell – “Stimulant Use Among Louisiana Pharmacy Students”
   3) Dr. Pamela Saulsberry – “Class Assignments”

II. Follow-up Proposals
    1) Dr. Dorothy Schween – “Signals influencing Students to Opt Out of the Louisiana Core 4 Curriculum: A Multiple Case Study Analysis

III. CITI Training
    Additional CITI training is required for IRB members. Follow-up with new committee members regarding CITI completion.

CONCLUSIONS

1) Dr. David Caldwell – “Stimulant Use Among Louisiana Pharmacy Students”
   Comments: Need to state in the informed consent that ”You can skip any questions that you wish”. Also, on the IRB request for review form change the word ”anonymous” to ”confidential” under the section titled ”Describe your methods of protecting the participants privacy…”
   Decision: Approve contingent upon suggested additions/changes.

   Comments: Need child assent form. Please review for grammatical and typographical errors
   Decision: Approve contingent upon suggested additions/changes.

3) Dr. Pamela Saulsberry – “Class Assignments”
   Decision: Approved

4) Dr. Dorothy Schween – “Signals influencing Students to Opt Out of the Louisiana Core 4 Curriculum: A Multiple Case Study Analysis
   Decision: Approved
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### MINUTES
### 10/16/2013
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<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>1) Dr. Caldwell's proposal will be returned to him so the boards comments/questions above can be addressed.</td>
<td>Ms. Bell</td>
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<tr>
<td>2) Dr. Ray's proposal will be returned to him so the boards comments/questions above can be addressed.</td>
<td>Ms. Bell</td>
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<td>3) Dr. Garvey will notify Ms. Bell upon completion of his IRB member CITI training so he can be added to the rotation cycle for reviewing Exempt and Expedited Proposals.</td>
<td>Dr. Garvey</td>
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