



Ad Hoc Program Review Process Committee

Minutes

Date 09/06/2013 Start Time 9:09 AM Adjournment Time 10:00 AM Location Lib 632
 Type of Meeting Regular Special

CHAIR	Ron Berry
SECRETARY	Christine Strunk
ATTENDEES	Ron Berry, Gina Biglane, Lon Smith, Don Smith, Christine Strunk, Paula Thornhill, Neil White
ABSENT (EXCUSED)	

Agenda

GENERAL ANNOUNCEMENTS		
DISCUSSION TOPICS	<ol style="list-style-type: none"> 1. Dr. Berry delivered the books (Prioritizing Academic Programs and Services) by Dickeson to the members. Focus should be on chapters related to criteria identification and measurement. Members agreed to read those chapters prior to next meeting. 2. Members discussed general outcomes required of all programs and whether those could lead to appropriate criteria for the model. 3. Identification of relevant and reliable data for evaluation was discussed. Some jobs related data is available through Louisiana Workforce Commission and Bureau of Labor Statistics. 4. Consensus was that process should be simple and not overwhelming for faculty. 5. Previous model was distributed and discussed. Old model included narrative and data. Appeared very subjective and needed to be improved upon. 6. Model should be supportive and in alignment with new strategic plan. 	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Members would read new material presented to them by next meeting.	Members	9/10/13
2. Dr. Berry would request student exit surveys from career connections.	Dr. Berry	9/10/13
3. Members would be prepared to identify and discuss criteria at next meeting.	Members	9/10/13