



AUTOMATIC PAYMENT PLAN



Advantages

- Easy online enrollment
- Monthly payment plan
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit/debit card

Payments are processed on the 5th of each month and will continue until the balance is paid in full. If a credit/debit card is used, a 2.75% convenience fee in addition to the enrollment fee will be assessed.

Cost to Participate

- \$40 enrollment fee per semester (ACH & credit card)
\$15 of the enrollment fee will be shared with your institution.
- \$30 fee if a payment is returned

Please note: All payments and fees are attempted automatically from your bank account or credit card/debit card used to set up the plan. Do not make payments on your school account through Banner.

Simple Steps to Enroll in the Payment Plan

- Go to <https://banner.ulm.edu>
- Login with Student ID and Pin
- Select Student
- Select Student Account
- Select Account Summary by Term
- Click on e-Cashier logo

Before you click the Submit button, please read carefully through the Final Review and the Terms and Conditions. An immediate e-mail will be sent (if an e-mail address was provided for the person responsible for payment) confirming enrollment through e-Cashier.

e-Cashier Availability

Availability of e-Cashier is determined by University of Louisiana at Monroe. Please be aware the college may elect not to have e-Cashier available during specific times and dates during registration.

My Payment Plan

My Payment Plan is a service provided which enables you to view the current status of your payment plan, account balance, payment amount, and manage your account. Once you complete your payment plan go to www.mypaymentplan.com to set up your account.

Balance Adjustments

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through www.mypaymentplan.com or contact the University of Louisiana at Monroe Student Account Services at 318.342.5116 to confirm the change.

PAYMENT PLAN ENROLLMENT DEADLINES

Fall 2012 *e-Cashier available on July 6, 2012.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
Aug 2	none	3	Aug–Oct
Aug 22	34%	2	Sept & Oct

NOTE: All enrollment fees will be processed immediately! All down payments, Aug 3–Aug 22, will be processed immediately as well.

Spring 2013 *e-Cashier available on November 4, 2012.*

Last day to enroll online	Required down payment	Number of payments	Months of payments
Jan 3	none	3	Jan–Mar
Jan 22	34%	2	Feb & Mar

NOTE: All enrollment fees will be processed immediately! All down payments, Jan 4–Jan 22, will be processed immediately as well.

Please remember your account balance with the university must be paid in full to avoid your classes from being dropped, housing being cancelled and to register for future terms.



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