**Counseling Faculty Meeting Minutes**

**3/10/2021**

In attendance: Yolanda Dupre, Thomas Foster

Agenda

* Reviewed procedures for uploading syllabi and learning activities to Moodle
* Update on hiring a core faculty member:
  + Reviewed job description and will discuss current applicants next week
* Admissions
  + March 15 deadline
  + Goal is 25-30 for the fall 21 cohort
    - 19 have already been accepted
  + Up to 40 to be considered for an interview
  + Will begin the review process next week
* Update on Tevera
  + IT approved Tevera as a provider, PD sent the requested paperwork to the College for signing.
    - Update on Advisory Committee Reformation
      * In progress, will be completed by April
      * Email was sent out and two people already agreed to join
* Student issues: One student is dropping the program due to personal reasons