Counseling Faculty Meeting

September 18, 2019

Members present: Thomas Foster, Yolanda Dupre, Denise Walker, Sharon Doaty

**Sites that do not allow recordings:**

Dr. Walker will write up an explanation to Dr. Foster to send to the Dean’s office explaining why being able to video interns counseling sessions at internship sites is critical for their development. The counseling program will try to get approval to put wording in MOU agreements that will allow for either video or audio recordings.

**Addendum and Site Visit Updates:**

Self-study revisions are being finalized to be sent to Dr. Fellows, Associate V.P. of Academic Affairs for final review before sending the addendum on the CACREP.

**Review NCE/Comps dates and processes:**

Students have the option to take the comprehensive exam either on campus or at a Pearson Vue site if they do not live in the Monroe area. There are 8 students taking comps this fall. Comps will be held October 18 on campus. Three of the eight students will test on campus.

*The process:* The campus coordinator sends rosters to the NCE (Licensure exam) and CPCE (comps) coordinators letting them know which students are eligible to take the exams that semester. The NCE and CPCE coordinators contacts Pearson Vue to initially register students. Instructions letters are sent to campus and the letters are forwarded to students who then begin to register and pay for the exams. Students receive confirmation emails from Pearson Vue.

**Advising Procedures:**

Advising procedures reviewed with faculty and the advising form was given to new faculty. Sharon Doaty will give faculty a list of advisees. Degree plans will be done for students admitted this fall and sent to the graduate school.

**Advisory Committee:**

Counseling program is looking to establish an advisory committee by next Fall (2020) and hold its first meeting. The committee will be comprised of a current student, an alumni, and a counseling agency owner from the community or a school counselor. The committee will meet twice per year to make recommendations for program improvements.

**CMHC position change in job description:**

Dr. Foster requested that one of the counseling position descriptions be changed from requiring candidates with a Ph.D. in Counselor Education to also include candidates with a master’s degree in counseling. The position was changed because this individual would primarily be responsible for managing the clinic. Dr. Dupre voiced her opposition because the counseling program has always had a high standard and has never hired faculty with only a master’s degree.

There are two open faculty positions in cousneling—one is currently being advertised and the other position is awaiting approval from the upper administration.

**Addiction Track:**

Once the CACREP site visit is over, faculty of the counseling program plans to develop an addictions track. Students will be able to earn a specialization in addictions counseling. Faculty will have to determine whether this new track will need to go before the curriculum committees.

**Data Review: Employer Survey:**

Results of the Employer survey revealed that employers would like to see counseling graduates receive more practical experience. This is already being addressed in the practicum and internship courses, in the techniques and advanced techniques courses, school counseling, and group courses.

**Student Issues:**

Degree plans need to be completed for new students before the end of the semester.

**Other Items of Business:**

Shared Drive shut down—no one knows why or who shut it down.