Dear <student name>,

Because your cumulative grade point average after the <term> semester has fallen below 2.0 and you have been on academic probation, you are suspended from taking courses at the University of Louisiana at Monroe (ULM) for one semester beginning with the <term start> semester. A second or subsequent suspension will be for a calendar year.

While on academic suspension, you may not enroll at another institution in the University of Louisiana System. However, you may enroll in a community college, and we encourage you to do so. The Admissions Office at Louisiana Delta Community College may be reached by telephone at 318-345-9127 or you may wish to contact another community college nearer to your home. If you choose to go to a community college, I recommend that you discuss with your ULM academic advisor what courses to take there to make sure that they are useful for your degree program and will transfer to ULM when your suspension ends.

You may also appeal your suspension using the process detailed on page 67 of the ULM Undergraduate Catalog (http://www.ulm.edu/academics/catalogs/1011ungradcat.pdf) and described below.

Students suspended for scholastic deficiency at the University of Louisiana at Monroe may appeal through their academic dean for immediate reinstatement. The appeal from academic suspension consists of a letter of appeal written by the student to the academic dean explaining any extenuating circumstances responsible for poor academic performance. Complete validating documentation to support the circumstances and to demonstrate that circumstances are now such that the student could reasonably be expected to do satisfactory academic work should be submitted with the letter of appeal. Gaining readmission in this manner permits students to continue in the University, but it does not erase the “Academic Suspension” entered on their record.

If you have questions about your academic status, please call the Dean’s Office at 342-1750. Someone will be available to answer your questions.

Sincerely,

Dr. Michael A. Camille
Associate Dean of the College of Arts and Sciences
The University of Louisiana at Monroe
Monroe, LA 71209

Ph: 318-342-1750