

## Online IRB Training with CITI Program

As of November 1, 2006, IRB training is mandatory for all persons who will participate in Human Subjects Research. To register for the online training course please follow the instructions below:

- Go to the CITI Program website at <http://www.citiprogram.org> and click "**Register for the CITI Course.**"
- The *Select Your Institution or Organization* page will appear. Select "**University of Louisiana at Monroe**" from the "**All Others**" category. Then click the "**Submit**" button.
- The *Select Your Username and Password* page will appear. Select a user name and password as per the instructions given. Verify the password, enter a reminder phrase, and then click the "**Submit**" button.
- The *Registration* page will appear. Enter the information requested. If you are a ULM employee or student, please enter your ULM email address. ULM employees should enter their campus mailing address. ULM students should enter their local mailing address. When you have completed the registration page, click the "**Submit**" button.
- The *Select Group* page will appear. Select one of the following:
  - "Social & Behavioral Research Investigators" group. Then click the "**Submit**" button. Please complete the correct module. The IRB Members Reference Resource group is available for you to view as reference material only. This is not a module you will complete unless you are a member of the IRB committee.
  - The "Student Research Investigators" group. Then click the "**Submit**" button.

Once your registration is complete and you are ready to begin your online training, go to the Learners Menu and select "Basic Course (Required; Status - Incomplete)." Modules may be completed at different times; however, you must complete the modules in the order in which they are listed. Once you have completed all of the modules, the ULM IRB coordinator will be sent a notification that you have successfully completed the online IRB training course.

The IRB Committee and ULM's Research Compliance Coordinator reserve the right to request that investigators complete additional modules.

If you have questions click [HERE](#) to email your IRB coordinator.