

## HONORS OPTION GUIDELINES

The ULM Honors Contract is an opportunity for students to choose courses not classified as Honors and yet earn honors credit. This contract is an agreement between the student and the professor and approved by the Faculty Honors Council. The student will be expected to do at least 15% additional work over that of the regular class. The following are the guidelines of the Contract:

1. The Contract is signed by the professor, the student and the Honors Director. At the end of the semester, the instructor will submit a form to the Director for verification that the original agreement was fulfilled. The professor has the right to revoke the agreement throughout the semester if he/she feels the student is not completing the contract. If the student completes the work to the satisfaction of the professor, a form containing the final grade as well as signatures of the professor and Director will be sent to the Registrar's Office. The official transcript of the student will show that the class was taken at the Honors level.

2. The standard of the Honors Contract is that the student should do work above the regular class requirements. The ULM Honors Standard will be 15% additional work. The purpose of this Honors Option is to allow the student to engage ideas and topics generally not covered in the regular class. The professor will act as a mentor to the Honors student. A minimum grade of B for the regular class work is necessary for consideration of the class to be honors credit. The honors contract project should play no role in the student's final grade. The project is graded separately as Pass or Fail and indicates that the student did the honors work and will count towards the student's honors curriculum. The professor will ultimately define the additional work as well as the deadlines prior to the Honors Council's approval.

3. The additional 15% should result in a project that should be at least 10 pages, not including bibliography or works cited, or its equivalent. It may include the following:

- a. A paper normally assigned for the course is given more elaborate preparation than expected of other students.
- b. The student will be required to discuss the topic of the paper with the professor, submit a rough draft and a final class project.
- c. The professor facilitates discussions and arranges for some tutorial sessions if needed.
- d. The special project should introduce aspects of the course not normally covered during the regular class.
- e. In performance courses, the student will be asked to undertake a project of high quality and complexity, or create research that provides a context for such project. The writing component should then explain, justify and analyze the project or present the research.
- f. The number of pages will vary according to the number of hours of the course
- g. Education majors may choose to create a project about their student teaching experience, for a maximum of 6 hours of honors credit.

# HONORS CONTRACT

The following dates are the deadlines for the submission of the contract:

Fall and Spring Semester: End of third week of the semester

Summer Sessions: End of the first week of classes

Winter Session: Prior to the start of the session

Maymester: By third day of classes

### FOR THE STUDENT

It is the responsibility of the student to notify the Honors Program Office about this contract. Remember that no professor is under **any** obligation to do this contract. The way you approach and discuss this option may play a role in whether the professor agrees to this contract. Arrange the necessary time to meet with the professor throughout the semester. Keep in mind that it is the right of the professor to revoke this contract.

Student's Name \_\_\_\_\_

CWID \_\_\_\_\_ College \_\_\_\_\_ Major \_\_\_\_\_

Course Abbreviation \_\_\_\_\_ Number \_\_\_\_\_ Section \_\_\_\_\_ Hours \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_

Course Title \_\_\_\_\_

Professor's name \_\_\_\_\_ Phone \_\_\_\_\_

### FOR THE INSTRUCTOR

In a paragraph please describe the 15% additional work that the student must do to obtain honors credit. Be as specific as possible. Remember that the professor will define the equivalency of a 10 page paper.

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Student Signature	Date	Professor Signature	Date
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 Director of the Honors Program                  Date