## **Graduate Assistants**

## Important Information for submitting Grad Assistant EPAFs for GAs to be paid during the Spring 2024 term:

<b>Spring 2024</b>	EPAF-Apply DEADLINE: 1/17/2024**	
Job Effective Dates - for stipend EPAFs	Pay Dates	
1/6/2024 - 5/10/2024	1/26/2024	BW-02
(9 payrolls)	2/09/2024	BW-03
	2/23/2024	BW-04
	3/08/2024	BW-05
	3/22/2024	BW-06
	4/05/2024	BW-07
	4/19/2024	BW-08
	5/03/2024	BW-09
	5/17/2024	BW-10

Graduate Assistants will not be appointed for Spring past the 14<sup>th</sup> class day. **The Graduate School** deadline to submit an EPAF for Graduate Assistants for Spring 2024 is January 5<sup>th</sup>.

<sup>\*\*</sup>Please note that <u>EPAFs must be approved all the way through the routing queue</u> and must be <u>pending "HR APPLY"</u> on the EPAF Deadline date for the GA's pay to begin on the BW-02 payroll.\*\*