

# UNCLASSIFIED STAFF EXAMPLE

## POSITION

Programmer Analyst

## DEPARTMENT

Computing Center

## ANNUAL SALARY RANGE

Commensurate with experience.

## CLOSING DATE

To ensure consideration, application materials must be received by [Deadline Date].

## DUTIES AND RESPONSIBILITIES

Maintain a large-scale student and fiscal system by providing programming, application analysis and testing in an IBM mainframe production environment. The programmer will utilize problem-solving skills to resolve user problems and production issues.

## QUALIFICATION REQUIREMENTS

COBOL programming training and/or programming experience. Knowledge of CICS, JCL, VSAM/IAM, TSO and IBM utilities preferred. Good communication and user support skills. Must be able to work with other programmers and user departments to complete multiple projects/tasks simultaneously. Qualified applicants should send a letter of application, resume, and three current job-specific letters of recommendation to:

Department of Human Resources  
The University of Louisiana at Monroe  
700 University Avenue  
Monroe, Louisiana 71209-2300