



## University of Louisiana Monroe Employer Internship Application

The University of Louisiana at Monroe Office of Academic Internships • 700 University Avenue  
Monroe, LA 71209 • (318) 342-1144

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_ E-mail \_\_\_\_\_

### Internship Description:

Summer     Fall     Spring    \_\_\_\_\_ (Year)

Description of Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hours/Work Schedule: \_\_\_\_\_

\_\_\_\_\_

Begin Date \_\_\_\_\_ End Date \_\_\_\_\_

Salary/Pay (if applicable) \_\_\_\_\_

Department \_\_\_\_\_

Direct Supervisor \_\_\_\_\_

### Requirements (fill in just those that apply):

GPA \_\_\_\_\_ Classification \_\_\_\_\_

Major \_\_\_\_\_

Computer Skills \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other Skills \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other information about internship: \_\_\_\_\_

\_\_\_\_\_

Please fax the completed form to Ann B. Smith, Director, ULM Office of Academic Internships, at 318-342-3502,

or email to [asmith@ulm.edu](mailto:asmith@ulm.edu). For internship information, call Ann B. Smith at 318-342-1144.