

**Louisiana Education Consortium
Doctoral Internship Application/Approval**

Form 13

Last Name First Middle

Street Address

City State Zip

Phone – Home Email

Phone – Work

CWID Number: _____

Program: Curriculum and Instruction Ed. D.

Educational Leadership Ed. D.

Phone – Cell

Major Professor: _____

Internship requested for _____ term, 20 _____.

Place of Regular Employment: _____

Primary Responsibilities: _____

Professional Development Plan (Attach Internship Professional Development Plan – Form 14)

Evidence of Liability Insurance during Internship YES

Internship Assignment: (Attach Internship Site Supervisor Form – Form 15)

Term/Year _____ Location _____

Description _____

Major Professor: _____
Signature Date

LEC Program Director: _____
Signature Date

LEC Board: _____
Signature Date

Evaluation Report

Upon completion of the internship the student must submit to the major professor an Internship Portfolio, including 1) site log with documentation and sign-off by site supervisor, 2) service log with documentation and sign-off by major professor, 3) seminar log with documentation and passing grade from LECI 776 faculty, and 4) a weekly journal of professional reflection of the week’s activities, including self-evaluation of performance and extent of growth related to professional goals and program outcomes. The Internship Portfolio will be evaluated by the major professor using the rubric in Form 16.