

## **LEC Program Admission and Retention Requirements**

### **Program Admission**

The following criteria apply for admission to the LEC doctoral programs:

1. An appropriate application must be submitted to the Graduate School at one of the three consortium campuses accompanied by official transcripts and GRE scores;
2. Applicant must hold a master's degree in education or school counseling from a regionally accredited institution of higher education;
3. Applicant must provide a copy of his or her valid state-issued teaching certificate or state-issued school counseling certificate (PL licenses are not acceptable);
4. Applicant must have teaching, administration, or counseling experience in a P-12 setting;
5. Applicant must have a minimum undergraduate grade point average (UGPA) as set by the particular university to which he or she is applying and must also have a minimum graduate grade point average (GGPA) of 3.25;
6. Applicant must submit Graduate Record Examination (GRE) scores that meet the following criteria.
  - a. for *full* or unconditional status:
    - i. Verbal (V) + Quantitative (Q) = 1000 or more; or
    - ii. Any two (2) of Verbal (V) + Quantitative (Q) + Analytical (A) = 1000 or more; or
    - iii. Verbal (V) + Quantitative (Q) + Analytical (A) = 1500 or more
  - b. for *probational* status:
    - i. Verbal (V) + Quantitative (Q) x GGPA = 3250 or more
7. A limited number of applicants (two per institution per academic year as defined by the institution) who do not meet the criteria outlined in 6. above, may be admitted to the program;
8. With the approval of the LEC Governing Board, an applicant may be admitted with *unclassified* status for a total of six (6) credit hours pending the submission of satisfactory GRE scores or other required application documents;
9. In addition to the admission requirements outlined above, each applicant must provide to the campus LEC Program Director a copy of his or her teaching or counseling certificate, a sample of scholarly writing, a resume of his or her training and experiences, and three letters of recommendation from appropriate individuals able to attest to the applicant's potential to pursue doctoral studies. Applicants may also be required to have a personal interview prior to an admission decision being made.

### **Program Retention**

The following criteria apply for retention in the LEC doctoral programs:

1. A minimum graduate grade point average (GGPA) of 3.00 must be maintained throughout the program.
2. Those admitted with *probational* status, or as provided in 7 of Program Admission above, must maintain a minimum grade point average of 3.5 until the successful completion of the preliminary examination.
3. The receipt of more than two (2) C grades or the receipt of a grade lower than C will result in the student's immediate removal from the program.