

Payment Agreement for Private Lessons

Please submit bottom portion along with your registration form to: Prep Academy of Music at ULM, 700 University Ave., Monroe, LA 71209

Tuition

Students are expected to pay for and receive four, 30 min. private lessons/ month (unless the length of the lesson has been otherwise arranged). The monthly tuition is \$80, plus a \$25 annual non-refundable registration fee per student (max. \$50/family). December, January and May are considered half months. The tuition is to be paid in full per semester or in two installments/semester (see Payment Options below) if two or more children are enrolled at the same time. If tuition is not received on the due date, lessons will be discontinued until tuition is paid in full, and a \$20.00 late fee will be added to your account. Make all checks payable to "Preparatory Academy of Music at ULM" and indicate student's name(s) on each check. Checks may be mailed to the address above.

Payment Options:

Fall Semester:

OPTION A (if one child is enrolled): \$280, payable in full by August 29,2008

OPTION B (if two or more children are enrolled):

\$140, payable by August 29, 2008 and

\$140, payable by October 3, 2008

Spring Semester:

OPTION A: \$320, payable in full by January 9, 2009

OPTION B: \$160, payable by January 9, 2009 and

\$160, payable by March 6, 2009

Absences: Notify the instructor or the Prep Academy Office of an expected absence at least 48 hours in advance of the lesson. The instructor determines whether the absence is considered excused. Exceptions are made in the case of illness or extreme emergency. Lack of practice does not constitute an emergency. Other needs for make-up lessons are arranged with the instructor.

Termination of Lessons: A trial period of one month may be established with the agreement of the instructor. The first month's tuition is non-refundable. Thereafter, we request a thirty (30) day notice to terminate lessons and be relieved of any financial responsibility.

I accept full responsibility for my child/children's behavior while on the ULM campus and do not hold the University of Louisiana at Monroe liable for their activities.

PLEASE RETAIN THE TOP PORTION OF THIS FORM FOR YOUR REFERENCE

_____ **Sign, Detach & Send in Bottom Portion** _____

Student's First and Last Name(s):

I have read and understand the above policies and agree to their terms.

Authorized Signature

Date