

AGENDA/MINUTES

ULM SOP Assessment Committee		Date: 10/04/2017	
MEMBERS: Gina Craft (liaison), Laurel Sampognaro (chair), Taylor Ashworth, Kevin Baer, Jessica Brady, Karen Briski, Jill Comeau, Jeffery Evans, Liz Lafitte, Savannah Parker, Mary Rhea, Connie Smith, Greg Smith, Jamie Terrell, Kayla Trahan, Michelle Zagar		MEMBERS ABSENT: Baer, Brady, Savannah Parker, Terrell, Zagar	TIME CALLED TO ORDER: 1:00 PM TIME ADJOURNED:
AGENDA ITEM	DISCUSSIONS/CONCLUSIONS	RECOMMENDATIONS/ACTIONS WHAT/WHEN/WHO	PRESENTER
1. Approval of Sept meeting minutes	<ul style="list-style-type: none"> A motion was made and seconded to approve 	<ul style="list-style-type: none"> 	Sampognaro
2. What constitutes assessment in your area?	<ul style="list-style-type: none"> Student Affairs Ethics and Professional Conduct 	<ul style="list-style-type: none"> 	Rhea Sampognaro
3. Root cause analysis	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Sampognaro/Craft
4. Exam item analysis discussion	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Sampognaro/Committee
5. Elect committee chair	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Craft