

AGENDA/MINUTES

ULM SOP Assessment Committee		Date: 11/01/2017	
MEMBERS: Gina Craft (liaison), Laurel Sampognaro (chair), Taylor Ashworth, Kevin Baer, Jessica Brady, Karen Briski, Jill Comeau, Jeffery Evans, Liz Lafitte, Savannah Parker, Mary Rhea, Connie Smith, Greg Smith, Jamie Terrell, Kayla Trahan, Michelle Zagar		MEMBERS ABSENT: Taylor Ashworth, Kevin Baer, Jessica Brady, Karen Briski, Savannah Parker, Greg Smith, Michelle Zagar	TIME CALLED TO ORDER: 1:00 PM TIME ADJOURNED:
AGENDA ITEM	DISCUSSIONS/CONCLUSIONS	RECOMMENDATIONS/ACTIONS WHAT/WHEN/WHO	PRESENTER
1. Approval of Oct meeting minutes	<ul style="list-style-type: none"> The committee unanimously approved the October meeting minutes. 	<ul style="list-style-type: none"> These will be forwarded to Marcia to post on the website. 	Sampognaro
2. Discussion of reports	<ul style="list-style-type: none"> NAPLEX results MPJE results Admissions Summary Report APPE/IPPE Student Trend Reports 	<ul style="list-style-type: none"> 	Sampognaro/Craft
3. Exam item analysis policy discussion	<ul style="list-style-type: none"> The initial policy was discussed and edits were recorded. 	<ul style="list-style-type: none"> The policy discussion will continue at the next meeting. 	Sampognaro/G Smith
4. Elect committee chair	<ul style="list-style-type: none"> There was not a quorum present at the meeting. An electronic vote will be conducted. 	<ul style="list-style-type: none"> 	Craft