

Clinical & Administrative Sciences Department Meeting August 28, 2017

Facilitator:	Shawn Manor	Present: (Strikethrough if not present)				
Recording Secretary:	Liz Lafitte	Baton Rouge Faculty	Dr Lewis	Dr Horace		
Time Meeting Started:	12:00 p.m.	Shreveport Faculty	Dr Comeau Dr Miller	Dr Jacobs Dr Tice Dr Storer	Dr Terrell Dr J Evans Dr Smith	Dr Manor Dr Lafitte
Time Meeting Adjourned:	p.m.	Monroe Faculty	Dr Baggarly Dr Hill Dr Posey Dr Sampognaro	Dr Nickelson Dr Zagar Dr Crew Dr Caldwell	Dr C Smith Dr G Smith Dr Brady Dr Crew	Dr Stewart Dr Walker Dr. Lowery Dr. Donald

Excused: _____

Guests: Dean Anderson, Dean Cockerham, Dean Craft

AGENDA	PRESENTER	DISCUSSION	ACTION TAKEN
Dean's address	Anderson	Dean Anderson addressed the faculty and outlined our goals as a department as well as addressing the salary issues as outlined in the ACPE report.	
Dept Head Search Update	Evans/Manor		
Faculty Search Update	Brady		
PAC Update	Evans		
Monroe Campus Updates	Evans		
Shreveport Campus Updates	Manor		
Baton Rouge Campus Updates	Evans		
Pharm Care Updates	Walker		
Drug Info Updates	G Smith		
Faculty Orientation & Development	M. Zagar		
IPPE, APPE & RxPreceptor	C Smith, Stewart		
Promotion & Tenure	Evans		
Open	All		

Department Head Search Update:

Ads have been placed with AACP, ACCP and ASHP. Myers Mcrae (search firm) has emailed over 8000 potential candidates. We are taking applications up until October 13th.

Faculty Search Update:

An offer is pending for Dr. Stephanie Anderson, Monroe Ambulatory Care. She is set to join the faculty in January.

Dr. Victoria Miller joined the Department on 8/16, practicing Ambulatory Care in Shreveport.

PAC Update:

First PAC meeting (8/10) with Dean Anderson. We discussed the format and meeting times of future PAC meetings.

Monroe Campus Update:

Nothing.

Shreveport Campus Update:

Dr. Miller joined us August 16th.

Dr. Storer is leaving us September 22nd.

Baton Rouge Campus Update:

Southern Campus update – Deans Anderson and Craft, Greg Andrews, Mike Moncrief, and Jeff Evans will be traveling to New Orleans to meet both with the potential office site and with potential clinical sites on Sept 28 and 29th. Mr. Andrews and Moncrief will be there to evaluate the potential site for feasibility of the site to house up to 7 faculty members and include a 'classroom' and conference space. If the place is acceptable it would be sometime before the space would be available as it will require remodeling. Will provide an update after we return from NOLA.

Pharm Care Update:

Nothing.

Drug Info Updates:

Nothing.

Faculty Orientation & Development:

Longitudinal new faculty orientation programs will include some small sessions of topics previously covered in workshops. All faculty will be invited to as many of those reruns as possible in case anyone missed it the first time or would like a refresher.

If anyone has a topic they would like to suggest for faculty development and can suggest a potential presenter on the topic, please contact Michelle. Also a reminder that there is a link to a Google doc on the Moodle Faculty Development Toolbox that faculty can use year-round to make suggestions for programs.

IPPE, APPE & RxPreceptor:

- OEE is working on a longitudinal assessment plan for pharmacy practice experiences. Roundtable was held at Faculty Retreat on August 16th to gather faculty input regarding grading, etc.
- ULM has purchased Collaborative Education Institute(CEI) software to provide continuing professional development for our preceptors. CEI will integrate with CORE ELMS (RXpreceptor) so we can monitor, track, and assess preceptor development.
- Dr. Bryan Donald is working with OEE to develop an internal method of pulling data from CORE ELMS into a "Preceptor Report Card". These report cards will be distributed annually to preceptors and used for continuous professional development

Promotion & Tenure:

A request is still out for any Associate Professor that wants to serve as the chair. We are expecting at least one midpoint review. If you wish for a mid-point review or promotion this cycle, a letter must be sent to the department head prior to 09/15/17. Contact Jeff Evans if you need clarification.

Open: