



Present:

Mike Cockerham, Gina Craft, Mary Caldwell, Shawn Manor, Larry Humble, Karen Briski, Paul Sylvester, David Caldwell

Excused: Dean Blaylock

Issue	Discussion	Recommendation/Follow-up
Current committee openings	Due to the departure and/or leave of 3 faculty, several committees have open positions. Replacement assignments for open positions were discussed.	Mike/Gina to identify replacements.
Revision to by-laws regarding committee structure & assignments	The current committee structure was designed to coincide with ACPE standards 2007. The committee will evaluate the current structure with regards to Standard 2016 to determine if changes need to be made. Also, a possibility of making committee assignments for 2 or 3 years rather than 1 was discussed and will be determined at a later time.	Mike/Gina to bring report back to group.
Ways to better support current org structure	The group brainstormed ways to support the current organizational structure. No decisions were made, but a need to meet consult with Dr. Fellows and meet with Dr. Pani was identified.	Mike & Gina to meet with Dr. Fellows Gina to contact Dr. Pani to arrange meeting.