



Present:

Mike Cockerham, Gina Craft, Mary Caldwell, Shawn Manor, Larry Humble, David Caldwell

Excused:

Old Business

Issue	Discussion	Recommendation/Follow-up	Status
Revision to by-laws regarding committee structure & assignments	The current committee structure was designed to coincide with ACPE standards 2007. The committee will evaluate the current structure with regards to Standard 2016 to determine if changes need to be made. Also, a possibility of making committee assignments for 2 or 3 years rather than 1 was discussed and will be determined at a later time.	Mike/Gina to bring report back to group.	Ongoing
Ways to better support current org structure	Drs. Cockerham, Craft, and Fellows met with Dr. Pani on 3/1. Dr. Pani suggested some revisions in terms of format, but did not approve or deny any of the recommendations.	Proposal being re-worked. Should be re-submitted next week.	Ongoing

New Business

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The Ethics committee has made revisions to the Ethics code.	These revisions were sent to the University attorney last fall. There has been no response to date. We will have PAC review the changes on 3/30 and present to faculty for vote on 4/6. Student class representatives will then approve.	3/30 – review by PAC 4/6 – faculty vote
Admissions numbers are currently down 50 applications over last year.	We currently have offers out to 76 students; acceptances are in the low 60s. Numbers are down nationally, as well, with 1.3 applicants per seat.	No action suggested at this time.

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Legislative day is set for April 10 th .	We have a lot of offerings planned, but fewer students scheduled to attend. We should directly contact preceptors in BR area and ask for them to allow students to attend.	Mary or Connie to contact the BR preceptors who have students for that block.
Pharmacy Relations Coordinator	A new position in OSPA has been approved. This person will travel extensively to address recruitment, alumni visits, and preceptor development. Her official start date is 6/5, although she may be able to work on a casual basis prior to that time.	N/A
Susan Rogers' position	Susan Rogers has submitted her intent to retire at the end of this fiscal year. Gina has submitted required paperwork to begin process of replacing her to Academic Affairs.	None required at this time.
Early-intervention policy	There are concerns that the early-intervention policies are still not being adhered to by faculty. Non-compliant faculty will be contacted directly by their Dept Chair and/or the Assoc. Dean of Academic Affairs.	Will be addressed as needed.