

Present: Glenn Anderson, Kevin Baer, Gina Craft, Mike Cockerham, Shawn Manor, Larry Humble, Keith Jackson, Mary Rhea, Karen Briski, Jeff Evans, Lauren Sampognaro, Paul Sylvester, Michelle Massey, Marcia Wells

Excused:

New Business

Issue	Discussion	Recommendation/Follow-up	Status
Communication Plan	Dr. Craft, M. Wells, M. Massey		Will discuss at next PAC Meeting
Communication, engagement, and transparency, - request to the Department heads	Dr. Anderson Each department should invite the Dean to at least one faculty meeting a month.		Resolved
Recruitment and Retention Update	Laurel Sampognaro Invite 17 additional students for admission.	Next interview date is 1/19/2018	Resolved
APPE Students and Rotations	Dr. Manor Should we move to Regional deployment? Students experiencing housing issues.	Will continue with this issue at the next PAC meeting with Connie Smith Dir. of Experiential Educa.	Will continue at next PAC meeting.
Update on BOR grants	Dr. Briski Designate someone to review BOR grants.	Dr. Girish Shah designated to review BOR grants. Dean will contact Dr. Shah.	Resolved
Novartis Gift	Dr. Briski Most of the equipment will be located in the University core lab. The equipment will be most useful to the Pharmaceuticals students.		The equipment will start arriving on soon.
Branding	Dr. Anderson Moving forward with College of Pharmacy brand.	Order new business cards around April 2018.	Resolved
COP Organization	Dr. Anderson Will have an Associate Dean of Research. How many faculty constitute a department or program? Experiential Learning reports to Clinical or Associate Dean?	Combine Toxicology & BPS. Vice Chair for Pharmacy Practice in New Orleans.	Will continue at next PAC meeting.

Old Business

Issue	Discussion	Recommendation/Follow-up	Status



College of Pharmacy
Office of Academic Affairs

Division	Office of the Dean
Reporting	H. Glenn Anderson Jr., Pharm.D., Dean CHPS/SOP
Key Items for Communication	<ol style="list-style-type: none"> 1. College of Health Sciences Dean Search underway. Dr. Wendy Bailes is leading the search with a team of 12 members (faculty, all programs, alumni, and students). Target date for Dean to start is 7/1/2018. 2. Dr. Bill Bourn's wife, Marsha, passed away the weekend of 10/28/2017. Services are Friday, November 3, 2017, 11:00 AM, at North Monroe Baptist Church. Visitation is 5:00 PM to 7:00 PM, Thursday, at the church. Interment will be in the Mulhearn Memorial Park Cemetery, under the direction of Mulhearn Funeral Home, Sterlington Road, Monroe. 3. Review of bids for external search firms to conduct endowed chair searches in Ag, Accounting, and Clinical Sciences is underway. 4. Dr. Chris Kevil (Dean, School of Grad Studies at LSU-S) – initial meeting on 10/25/17 with goal to introduce participants and broach issue of collaboration growth. Additional meetings will be held in early 2018 to target inter-college networking and development of research agreements. 5. Reorganization <ol style="list-style-type: none"> a. College of Health Studies – division of programs into schools is being deliberated upon by the program directors. Dr. Manor is facilitating this process. b. College of Pharmacy administrative structure is targeted to be finalized by 12/15/2017. A final draft will be forwarded to the Faculty Affairs Committee for comment. Target date to forward that organizational structure is 11/15/17.
Requesting the following items be considered for action	<ol style="list-style-type: none"> 1. Branding 2. College of Pharmacy organizational structure. Questions: <ol style="list-style-type: none"> a. Where does Experiential Learning reside? b. Should toxicology and BPS be combined?



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Office of Academic Affairs
Reporting	Michael Cockerham, MS, PharmD, FASHP Associate Dean
Key Items for Communication	<ol style="list-style-type: none"> 1. All courses must use the standard university syllabus (TOX, PHAR) and the standard university modified for PHRD syllabus beginning Spring 2018. A syllabus must be on file in FlightPath for all courses. Need DH help to ensure this is done. 2. Faculty Roster update is complete. Now need to keep it current with new hires and yearly changes (clinical faculty license). DH's should have new hires send scanned copies of terminal degree transcript, advanced certifications, professional licenses, and anything else that proves they are qualified to teach the courses they are assigned. These can be sent to Dr. Cockerham 3. Per email last week, Dr. Sampognaro is now the permanent Dir of Professional Affairs. A replacement for Dr. Lowery is current underway. Three have shown initial interest. 4. Catalog Cleanup completed with many unused courses deleted from the catalog. 5. Working on 2nd run of the 2018-19 course schedule. There is a glitch in BANNER that will not allow input of Spring 19 schedule so that will have to wait until 2nd 8 weeks of this spring.
Requesting the following items be considered for action	<ol style="list-style-type: none"> 1. None



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Assessment & Admin Affairs
Reporting	Gina Craft
Key Items for Communication	<ol style="list-style-type: none"> 1. NOLA move <ol style="list-style-type: none"> a. A formal proposal was sent to Dr. Pani yesterday. b. Furniture inventory and details were provided to LSU yesterday. c. We are waiting on a draft lease from LSU Medical School. 2. A draft to update ACPE on the following issues is in development. Deadline for submission is Nov. 30 <ol style="list-style-type: none"> a. College of Pharmacy organizational structure b. Dept Head search c. Faculty and Staff – Quantitative factors 3. Indirects <ol style="list-style-type: none"> a. According to Mrs. Alma, indirects for 1st qtr of this fiscal year have been placed in the proper accounts.
Requesting the following items be considered for action	<ol style="list-style-type: none"> 1. Communication plan (I have invited Marcia and Michelle Massey, who collaborated with me on this to attend PAC) – perhaps we can cover this first? 2. Now that computer lab is open in the evenings/weekends, should we leave air and lights on in the entire building? 3. Expectations regarding 3 dept chairs: monthly facult meetings with a routine agenda and deanship invited at least once per semester.



College of Health and Pharmaceutical Sciences
School of Pharmacy
Office of Academic Affairs

Division	Department of Basic Pharmaceutical Sciences
Reporting	Karen P. Briski, Ph.D., Professor and Department Head
Key Items for Communication	Nothing new to report
Requesting the following items be considered for action	



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Shreveport Campus
Reporting	Shawn Manor
Key Items for Communication	1. Had a preliminary meeting with the Vice Chancellor of Research for LSUHSC-Shreveport. Good meeting with a promise to get together soon and talk of ways for the schools to collaborate.
Requesting the following items be considered for action	1. Discuss the way APPE's are assigned; specifically the way students aren't able to stay in the same region/city for the duration of their 4 th year.



College of Health and Pharmaceutical Sciences
School of Pharmacy
Office of Academic Affairs

Division	Faculty Affairs Committee
Reporting	No Report at this time
Key Items for Communication	1. The committee wanted to review the retention plan and seed program forms and seed program guidelines one more time before submitting them for consideration.
Requesting the following items be considered for action	1.



College of Health and Pharmaceutical Sciences
School of Pharmacy
Office of Academic Affairs

Division	Graduate Studies and Research
Reporting	Paul W. Sylvester
Key Items for Communication	1. No items at this time
Requesting the following items be considered for action	1. No action needed



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Office of Outcomes Research and Evaluation
Reporting	Larry J. Humble, PharmD, PhD Director
Key Items for Communication	<ol style="list-style-type: none"> 1. OORE Open Positions: <ul style="list-style-type: none"> • Medicaid Clinical Quality Program Manager: at request of LDH hiring process placed on hold- awaiting onboarding of new LDH staff • Pharmacist, Quality Unit Support: position justification form submitted for approval; 2. Recent Data Reports Submitted: <ul style="list-style-type: none"> • Data for Governor’s/Secretary’s opioid briefing • Pharmacy data for National Governors Association Best Practices proposal 3. Statewide Medicaid medical chart reviews: ongoing chart review include HEDIS Comprehensive Diabetes Care & HEDIS Controlling Blood Pressure 4. Started NCQA certification process for our HEDIS software (target completion February 14th) 5. In process of updating Early Wins, the Medicaid Expansion tracking measures, to include HEDIS Adult Access to Preventive/Ambulatory Care (See Early Wins at http://www.ldh.la.gov/healthyladashboard/)
Requesting the following items be considered for action	None at this time.



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Office of Student and Professional Affairs
Reporting	Laurel Sampognaro
Key Items for Communication	<ol style="list-style-type: none"> 1. 24 offers of admission have been made and all have been accepted. We will interview 14 applicants on Friday, November 3, and have 3 additional PEP students ready to admit. We tentatively set an interview date for November 17th if needed, and right, now, it does not look like we will. The next date is set for January 19th, 2018. We have 128 applications currently “in progress” in PharmCAS. 2. Progression Information <ol style="list-style-type: none"> a. 7 P1 students failed the third calculations exam, which is a great improvement from the first two exams; \bar{x} students currently have an average <70% in that class. b. 5 P2 students failed the third Neuro module test, and 5 students currently have a class average <70%. Three students have failed both exams so far. c. 10 P2 students failed the second kinetics exam, and 7 students currently have a class average <70%. d. 8 students failed the third cardio exam, but only 2 students currently have an average <70%. Five students have an average of 70% - 71%. e. I submitted a report detailing progression over the past three years in comparison to how students are performing at this time. 3. Advising holds have been lifted for all P4 students who are registering this week. I am meeting with all modified progression students for spring advising, and holds are being lifted as we meet.
Requesting the following items be considered for action	<ol style="list-style-type: none"> 1.



College of Health and Pharmaceutical Sciences
 School of Pharmacy
 Office of Academic Affairs

Division	Office of Student and Professional Affairs
Reporting	Mary Rhea, Director of Student Affairs
Key Items for Communication	<ol style="list-style-type: none"> 1. OSS proposal submitted to Dr. Pani. He was meeting with Dr. Bruno and Dr. Gaves to discuss our proposal. 2. Deans Advisory Council is scheduled for the weekend of November 3, 2017 has been canceled. Will reschedule for March 2018. 3. We are in the planning stages of partnering with CVS in an opioid awareness program. Training is scheduled for November 10, 2017 at noon. Students will then present at Jr. High and High School students to increase awareness. 4. Annual appeal letter DRAFT has been submitted to the Foundation Office. (document attached) 5. Homecoming activities were a success. Great participation at all activities. 6. Michelle had another successful Career Fair this year with 16 companies participating. (see attached document) Under Michelle's guidance, the student travel budget has been determined. 7. Mallory has coordinated a mini PharmFUTURE for Neville HS scheduled for November 14, 2017. We will host 15 to 20 students.
Requesting the following items be considered for action	<ol style="list-style-type: none"> 1.

Annual Appeal Segment Information

Area of Focus: College of Pharmacy

Contact Person: Mary L Rhea

Paragraph content (approx. 100 words):

1. What does this program area do?

The College of Pharmacy at ULM is Louisiana's only publicly supported comprehensive center for pharmaceutical education, research, and service. The College includes several modern specialized instructional and health service facilities and numerous affiliated off-campus teaching hospitals and pharmacies throughout the state.

The practice of pharmacy is a vital part of a complete health care system. Pharmacists are professionals, uniquely prepared and available, committed to public service and the achievement of this goal. Pharmacists are the principal resource to patients and other health professionals in assuring appropriate use of and optimal therapeutic outcomes for medications.

2. Why is it important?

As the needs of higher education continue to grow, more and more private funds are needed to enable the College of Pharmacy to produce and maintain excellent academic, research and service programs that directly enhance the health and environment of the state of Louisiana and beyond.

List top three areas donations will support and what these areas achieve:

1. Students: Not only do these individuals help us accomplish our strategic initiatives and promote practice development and research, but they also become tomorrow's practitioners and faculty for schools of pharmacy. It is critical that we increase our support for postgraduate residencies, fellowships, and graduate students.

2. Faculty: To maintain our position as one of the top pharmacy schools in the country, it is essential that we continue to recruit and retain the nation's best faculty. Campaign support for our faculty will endow new professorships and fund faculty start-up expenses that allow us to attract senior educators and researchers who are nationally recognized, have demonstrated scholarly achievement, and possess a proven record of garnering research funding. Their expertise will enrich our academic efforts and grow our research enterprise while offering our students a high-quality education.

3. Facilities: Philanthropic support that enables us to create the finest learning and research environment allows our faculty to continue their valuable work, that will allow for increased numbers of research faculty and graduate students to engage in active funded projects.

List three areas impacted by annual fund last year and what those areas achieved:

1. Funded student scholarships that recruited and retained high-achieving students
2. Supported student organizations that enhanced students' leadership skills development
3. Funded networking events for students, faculty, and staff enriching the College of Pharmacy experience

Student Impact Quote:

Click here to enter text. (Ex. "The internship support fund allowed me to participate in an internship at Earnst & Young in Houston, TX. I feel more confident that I will get a job in my field after graduation.")

Professor Impact Quote:

Click here to enter text. (Ex. "With the Risk Management & Insurance faculty support funds, I was able to take five students to a RMI Conference in New Orleans where they were able to network with leaders in the industry.")

List largest and smallest \$ amount options to include:

Largest - \$1000

Smallest - \$25

List top three support area options to include:

1. Dufilho Society: Louis J. Dufilho was the first individual licensed pharmacist not only in the state of Louisiana, but the entire United States. He operated a pharmacy located in New Orleans. We are proud of the rich and exciting history of our state and hope you will join us in sharing that pride through this society. Funds generated by the society will be utilized to maintain and improve areas of special needs, implementation of pharmaceutical care and patient counseling student development activities, software for computer-assisted teaching and student development activities. We do recognize the importance of planning for the future with the belief that the trend toward additional needs for private support will continue. Therefore, depending on the needs in any particular year, we will be placing 25-50% of funds derived through this program into an endowment which will generate interest that can be used for the priority needs of the school.

Dufilho Society Levels

La Legion d'Honneur

- Individual donation of \$1,000 or more annually with a ten-year commitment
- Corporate donation of \$5,000 or more annually with a ten-year commitment
- Bronzed image displayed in the College of Pharmacy
- Royalty Level achieved when lifetime support of a private donor reaches \$10,000 or corporate donor reaches \$50,000.

La Guilde des Apothecaires

- Individual donation of \$500-999 annually with a ten-year commitment
- Corporate donation of \$2,500-4,999 annually with a ten-year commitment
- Plaque displayed in the College of Pharmacy
- Royalty Level achieved when lifetime support reaches the cumulative ten-year level.

L'Ordre de Merite Pharmacien

- Individual donation of \$250-499 annually with a ten-year commitment
- Corporate donation of \$1,000-2,499 annually with a ten-year commitment
- Annual listing of names inscribed on a plaque displayed in the College of Pharmacy

2. Named Gift Options: This allows you to make a donation to the School of Pharmacy and subsequently have a portion of the building named in your honor or that of a loved one. We are pleased to announce our student resource center/computer lab is now the Kitty DeGree Student Resource Center.

3. Planned Giving: A planned gift can be one of the easiest, most fulfilling ways to leave a legacy and support ULM COP. Many alumni and friends have chosen to support the College through planned gifts, such as bequests, trusts, gift annuities and life insurance policies.

Is there any additional information you feel should be included?

College of Pharmacy Alumni Giving: The College of Pharmacy is dedicated to the education of pharmacy professionals that serve the people of Louisiana and beyond.

Your gift to the College of Pharmacy will ensure future generations of pharmacy students continue a 50+ year tradition of academic excellence.

Please send the following files (high resolution please – JPG or PNG):

- **College Logo – please send both maroon and reverse white**
- **Student Impact Photo (see above)**
- **Professor Photo (see above)**
- **Optional: Focus area-related photo (will be placed in the top-right corner)**

We had 16 companies for Career Fair, five of which were residencies, generating \$6,500. The Events Room is still extremely hot. A comments card was passed out to company representatives and 13 out of the 23 responses received complained about the room being extremely hot. Most of the others checked that the comfort of the room was average or below average. All of the vendors Michelle spoke with said the students were very well prepared this year. Several commented that students interacted with company representatives more this year, asking questions and talking to them, rather than among themselves. A group of reps said they had interviewed at Xavier, Ole Miss and one other pharmacy school (can't remember which) during the past two weeks, but our fair and interviews has the best layout, most organized, and best interview spaces, but they too mentioned how hot the events room is.

Still gathering Employer Surveys from fair. Hard to get reps to take time to complete these so an electronic version will now be sent out, asking vendors to complete.

	Year Matriculated			
	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017 YTD <70%</u>
PHRD 4002 - DA I				13 (14.94%)
Passed post-rem	4 (5.13%)	1 (1.19%)	0	
Failed post-rem	1 (1.28%)	0	0	
Failed outright	0	0	0	
PHRD 4004 - Calc				
Passed post-rem	2 (2.56%)	2 (2.38%)	1 (1.22%)	
Failed post-rem	2 (2.56%)	0	0	
Failed outright	2 (2.56%)	0	0	
PHRD 4008 - Ceutics				5 (5.75%)
Passed post-rem	0	0	0	
Failed post-rem	0	0	0	
Failed outright	1 (1.28%)	0	0	
PHRD 4012 - Patho				13 (14.94%)
Passed post-rem	0	0	0	
Failed post-rem	2 (2.56%)	0	1 (1.22%)	
Failed outright	2 (2.56%)	0	0	

	Year Matriculated		
	<u>2014</u>	<u>2015</u>	<u>2016 YTD <70%</u>
PHRD 4052 - Research			1 (1.22%)
Passed post-rem	0	0	
Failed post-rem	0	0	
Failed outright	0	0	
PHRD 4056 - Kinetics			7 (8.54%)
Passed post-rem	0	0	
Failed post-rem	0	0	
Failed outright	0	1 (1.19%)	
PHRD 4058 - Neuro			(5 (6.10%))
Passed post-rem	0	1 (1.19%)	
Failed post-rem	0	2 (2.38%)	
Failed outright	0	1 (1.19%)	

	Year Matriculated	
	<u>2014</u>	<u>2015 YTD <70%</u>
PHRD 5010 - Cardio		2 (2.38%)
Passed post-rem	0	
Failed post-rem	0	
Failed outright	1 (1.19%)	