

CPFI CHAPTER CONSTITUTION
University of Louisiana at Monroe School of Pharmacy

Article 1 – Name, Purpose, Articles of Faith, and Non-Discrimination Policy of the Organization

Section 1: Name

Christian Pharmacist Fellowship International at The University of Louisiana at Monroe

Section 2: Purpose

The purpose of CPFI student chapters is to motivate and equip pharmacy students to practice faith in Jesus Christ in their personal and professional lives. The purpose is also to encourage and develop an active Christian witness and evangelism through prayer, Bible study, outreach, and fellowship. The chapter should be evangelical in outlook and purpose; and activities consistent with this biblical view are encouraged and promoted. Student chapters are an opportunity for Christian students to have a common affiliation with like-minded students of their school of pharmacy and also with those of other schools of pharmacy throughout the United States and abroad.

Christian Pharmacists Fellowship International (CPFI) is a worldwide ministry of individuals working in all areas of pharmaceutical service and practice. Our mission is to:

- Provide fellowship among like-minded professionals
- Challenge and promote spiritual growth
- Encourage the advancement of knowledge and ethics in the practice of pharmacy
- Encourage evangelism and the integration of faith into practice
- Provide support and opportunity for service in both home and foreign missions

Section 3: Articles of Faith: Members of CPFI adhere to the following beliefs

- We believe the Bible, in its original languages, to be the inspired, inerrant Word of God, the only infallible and authoritative rule of faith and conduct.
- We believe in one God, maker of all things, eternally existent as: Father, Son, and Holy Spirit – the Holy Trinity
- We believe in the deity of our Lord Jesus Christ, true man and true God; conceived of the Holy Spirit, born of the virgin Mary.
- We believe that the Lord Jesus lived a sinless life, performed miracles, was crucified for our sins, was buried, bodily resurrected, and ascended to the right hand of the Father.
- We believe that man is made in the image of God and that since the fall, all men are born as sinners unable to save themselves.

- We believe in the personal salvation of believers through the substitutionary sacrificial death and shed blood of Jesus Christ – being justified by faith alone.
- We believe in the future return of the Lord Jesus in power and glory.
- We believe in the presence and power of the Holy Spirit, indwelling each
 - believer, transforming us and enabling us to live a Godly life.
 - We believe in the bodily resurrection of the just and the unjust; those who are saved to everlasting blessedness and those who are lost unto the resurrection of damnation.
 - We believe in the spiritual unity of believers in our Lord Jesus Christ.

Section 4: Non-Discrimination Policy

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status. We encourage the practice of Christian beliefs and would like to share them with anyone interested. It is highly encouraged that officers personally affirm Christianity.

Article II – Membership: Qualifications and categories of membership

Voting membership is limited to students currently enrolled in the Doctorate of Pharmacy Program at The University of Louisiana at Monroe. Students must be up to date on their fees and in good standing with this organization. Students should attend 85% of meetings held each semester. For educational and leadership development reasons, this organization is student initiated, student-led, and student run.

Article III – Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

Organization leaders represent the Executive Committee and general membership and are elected from the ranks of the organization’s voting membership.

President

Length of term: One year. Elected during the last meeting of the spring semester.

Duties: oversees all events, teams, and committees; prepares for and leads meetings, provides Secretary with information for the meeting agenda; seeks to stimulate spiritual growth and regularly commits to prayer for chapter; completes the CPFI Student Chapter Application/Update Information Form; communicates with administration, student organizations/fraternities, and other CPFI student chapters within the area; represents CPFI at university leadership meetings; keeps Atlas up to date; updates chapter on events such as CPFI Annual Meeting, CPFI Annual Student Retreat, regional

student retreats, and prayer breakfasts

Spiritual Leader

Length of term: One year. Elected during the last meeting of the spring semester.

Duties: assists president, assume the role when needed; oversees/coordinates devotionals and Bible studies; leads recruitment of new members and attempts to increase retention rate

Secretary/Treasurer

Length of term: One year. Elected during the last meeting of the spring semester.

Duties: types and distributes meeting agendas prior to meetings; records and distributes meeting minutes following meetings; creates and updates a chapter member information sheet; distributes cards for birthdays and to welcome visitors; maintains an alumni book and communicates with chapter alumni; manages chapter funds: keeps a log of chapter accounts, procures money from petty cash, handles receipt of refund checks, and assists in distributing any chapter funds raised; collects student membership applications and dues, after collection mails applications and dues to the CPFII office; assists with election meeting by providing records to assure a quorum is present and members in good standing are allowed to vote

Historian

Length of term: One year. Elected during the last meeting of the spring semester.

Duties: updates and maintains chapter promotional materials; organizes and maintains chapter records (photographs, files, etc.)

Projects/Events Coordinator

Length of term: One year. Elected during the last meeting of the spring semester.

Duties: plans and organizes fellowship activities; creates, distributes, and posts monthly calendars of chapter activities; prepares flyers to publicize important events; announces meetings and events to the school of pharmacy students; plans and organizes community outreach events

Article IV – Subcommittees

Subcommittees will be determined when the need presents itself.

Article V – Election of Officers

Officers will be elected annually during the last meeting of the spring semester. Prior to this time, the current officers, advisor, and members will be prayerfully preparing for the election meeting and future leadership.

An election meeting can be held during any regularly scheduled meeting, with the condition that the chapter membership is notified at least two weeks prior to the meeting that elections will be held during the meeting. Nominations for a position can be made by anyone prior to or during an election meeting. In order for election results to be validated, a quorum

(50% of members in good standing) must be present at the election meeting. After all nominations have been submitted, voting will proceed via a secret ballot and only members in good standing will be allowed to vote. The candidates receiving the majority of votes will serve in the position to which they were nominated. The advisor and current president will count the votes and notify the chapter membership of the results.

Article VI – Adviser(s): Qualification Criteria

Advisers must be members of the university faculty or professional staff. The advisers are to support the growth of the members in the practice of pharmacy and the Christian faith.

Article VII – Meetings of the Organization: Required meetings and their frequency

One meeting of the membership is required for each month of the regular school year. Extra meetings are encouraged.

Article VIII – Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments should be in writing, copies of the original and the changed constitution shall be distributed to each member of the executive committee and at least 72 hours must lapse before the students of the executive committee votes on the change(s). Two-thirds of the students of the executive committee or three-fourths of the votes must pass it in order for it to go into effect. The voting window must be at least 72 hours or until all eligible votes have been received. The President shall acquire the votes and then send out a list of the votes to the executive committee. This is to prevent tampering with the vote and false accusations of tampering with the vote.

Article IX – Method of Dissolution of the Organization

This organization shall dissolve if there are less than five members. Members can still be active in the national organization. The executive committee will vote on a charity to distribute the remaining assets.

Bylaws

Article I – Membership

New members must sign-up to become a member. Dues will be \$35, \$30 of which will be to become part of the national organization and \$5 of which will be for in-house purposes.

Article II – Method of Amending the Bylaws

The bylaws can be amended at anytime by a simple majority of the Executive Committee.