

**Faculty Development Committee Meeting
June 3, 2010 (10:00 – 10:50 am)**

Membership

<i>Present</i>	<i>Absent</i>	<i>Excused</i>
Scott Baggarly	Alamdar Hussein	
David Caldwell	Girish Shah	
Mike Cockerham		
Hari Mehedale		
Roy Parish		
Susan Sirmans		
Lesa Lawrence		

- 10:00 – 10:10..... Summary of FDC Activities from 2009-2010
- Aug, TLRC
 - Sept, Active Learning/J. Evans
 - Oct, None
 - Nov, Moodle/Hussein
 - Dec, Library Resources/Smith
 - Jan, Diversity Training/Flicker
 - Feb, Library Resources/Smith
 - Mar, Good TQ Writing Workshop Part I/Cockerham, Parish, J. Evans
 - Apr, Good TQ Writing Workshop Part II/Same as Part I
 - May, None
 - Jun, Good TQ Writing Workshop Part III/Same as Parts I and II
- 10:10 – 10:20..... Faculty Development Toolbox – Dr. Sirmans
- Currently available materials for posting include: previous orientation material, slide sets from previous FD seminars, link and instructions for Education Scholar, book list of available faculty development resources, link to AACP’s faculty development materials, tenure and promotion guidelines, link to FAD with instructions
 - Drs. Baggarly and Caldwell will work on setting up an organization structure for the Moodle site after it has been set up by Computer Services
- 10:20 – 10:30..... New Faculty Orientation
- The orientation will be organized by the FD committee this year
 - Dr. Lawrence will provide assessment data from the 2008 program, if any
 - Members of the committee will informally interview the faculty members who attended the last program, and report comments back to Dr. Caldwell
 - The orientation will be tentatively scheduled for the first week of August, pending administrative approval and based on the start dates of all new faculty—Dr. Lawrence will get this information from Kathryn McVay
 - The 2010-2011 committee will meet in July to outline and plan the implementation of the orientation based up on the framework used for the previous program
- 10:30 – 10:35..... ACPE Charge: Develop a program to educate non-pharmacist faculty concerning pharmacy practice as a part of the faculty development toolbox
- Several faculty members have provided narratives illustrating how they have used basic pharmaceutical science knowledge in clinical practice;

these narratives will be posted in the FD toolbox and will be updated periodically

- Dr. Lawrence suggested an informal venue such as a brown-bag to facilitate the transfer of these information between the pharmacist and non-pharmacist faculty; will discuss at a later date if committee feels it would be beneficial

10:35 – 10:45..... Needs survey for the next year

- Dr. Hilary Tice provided the survey administered in 2007; following the designation of new committee members for the next academic year, we will revisit this tool and re-survey the faculty with an edited version

10:45 – 10:50..... Miscellany

- In accordance with charge 10, which states that this committee is to “continue to provide programming to enhance faculty research skills and to foster research partnering between practice-based and science-based faculty”, it was suggested that we incorporate research presentations highlighting interdepartmental partnerships and regionally/nationally presented research from either department into the current framework of the monthly faculty development workshop seminars
- Dr. Parish also made a motion, seconded by Dr. Mehendale, to implement a formal “straw vote” annually or at midpoint for tenure track faculty to receive some degree of feedback before their formal review; this model could also be offered to non-tenure track faculty who are interested in pursuing promotion; this recommendation was voted on and passed by the committee
- One of the recommendations of the Assessment Committee, based on a review of student evaluations with the lowest score being “The instructor presents material in an effective and interesting manner,” is to offer more active learning workshops; included per Dr. Lawrence

Recommendations of the committee to the Director of Faculty Development and Administrative Liaison:

- The committee asks that the liaison take our recommendation regarding the tenure and promotion review to the appropriate members of the administration.