

Year One (FY2009)

Evaluate, revise and/or establish policies concerning sponsored programs and their administration.

Generating Research Opportunities Worldwide (GROW) Program

- Create a Provost competitive seed-funding program
- OSPR develop internal mechanism for GROW
- Provost would need to budget for FY10 minimum of 50,000 but 75,000 would be better
- Awards range from 5,000 to 10,000 up to two years in timeframe for completion
- External reviewers would evaluate projects
- Program to provide PI ability to have preliminary data to secure subsequent grants
- Administrated like any other sponsored program through standard process
- Requires standard progress reporting

Speaking Opportunities to Advance Research (SOAR) Fund

- Proposal required for invited/accepted presentations
- Funds PIs to present research at national conferences
- Limit \$2,000 each award
- Requires proof of presentation
- Ongoing applications throughout the year
- Provost would need to budget for FY10 minimum of 10,000 but 25,000 would be better

Populate and refine database

- Will populate with 3 years historical data to provide baseline data for research reports
- Will generate quarterly comparison reports for University administration
- Will generate quarterly college specific reports
- Will track both proposal submissions and awards received
- Will track faculty interest, opportunity dissemination,

Develop Website

- Will have policies and procedures
- Will have current funding opportunities
- Will have training courses
- Will have forms
- Will have reports

Monthly OSPR training/informational sessions

Organize a Grant Workshop for January 2009

Develop online routing system

- Allow for PI direct entry (eliminates duplicative roles)
- Reduces transmittal times
- Increases accuracy
- Reduces administrative burden on PIs

Funding searches/Outreach (after pre award coordinator hired)

- Weekly bulletins of available opportunities on OSPR website
- Specific distributions of opportunities to appropriate faculty
- Monthly newsletter (website)

Faculty Recognition

Spotlight of the Month (bulletin board in OSPR)

Congratulations notification with appropriate cc's from Provost to award recipients

Listed on OSPR website by months with project titles

Listed in the OSPR monthly newsletter

Year-end reception

Attendees are those who submitted and/or received sponsor program awards

There will be a small gift for all in attendance

Preferably a meal (lunch or dinner)

STAR awards (certificate & trophy) to various categories

1. Most proposals submitted- pi
2. Most awards received- pi
3. Smallest award- pi
4. Largest award –pi
5. First award – pi
6. Highest % increase of awards – pi
7. Highest % increase of proposals – pi
8. Most awards – Dept (weighted average)
9. Most proposals – Dept (weighted average)
10. Most awards – College (weighted average)
11. Most proposals – College (weighted average)
12. ULM's choice (?)

Develop and cultivate relationships with faculty, sponsors, BoR and community.

Provide training opportunities for OSPR staff

Year Two (FY2010)

Evaluate, adjust and/or continue executing year one tasks

Execute Provost GROW Program

Identify tactical plan for years three through five

Develop Emerging Faculty review board

Allows new/emerging faculty to go systematically through a proposal development process
culminating in a peer-reviewed proposal (internal)

OSPR will then find sponsors to submit proposal

Develop, pilot and release online routing system

Create interactive forms with the database

Develop/Present Workshops

Grant Writing from the PI point of view

Grant Administration from the PI point of view

Develop and coordinate RA staff meetings

Each area (both department & college if so chooses) will designate a representative for the
forum.

The forums are to disseminate information about various internal & external changes
The forums are to collect feedback from ULM areas to assist in improving systems

Complete the development of monthly research symposiums

Symposium provide information about research on campus

Symposium allows for discussion of process by faculty

Symposium will allow to promote our research internally and externally.

Continue to develop RA training program

Develop the content for the RA training program

Secure approvals from various areas to ensure that the program meets educational needs

Secure approval to enable successful completion of program will provide employee benefit

Develop the system and format of a bi-annual community research newsletter

Newsletter will be printed and mailed to identified constituents (including elected officials)
to extend their understanding of the research being done at ULM.

Year Three and beyond (FY2011-2013)

Continue enhancing and improving prior accomplishment

Update OSPR Strategic Plan to incorporate new and/or improved tasks to meet OSPR's objectives.