



OFFICE OF STUDENT SERVICES
 STUDENT CENTER, ROOM 239
 700 UNIVERSITY AVE.
 MONROE, LA 71209
 (318) 342-5230

STUDENT GRIEVANCE/COMPLAINT FORM

FORMAL INFORMAL

PLEASE FILL OUT THE FOLLOWING INFORMATION ABOUT YOURSELF:

PLEASE TYPE IN INFORMATION WITHIN BOX.

NAME: LOCAL PHONE NUMBER:
 LOCAL ADDRESS: CELL PHONE NUMBER:
 STUDENT CWID: EMAIL:

ULM AFFILIATION:

- STUDENT COMPLAINT INVOLVING ANOTHER STUDENT;
 STUDENT COMPLAINT INVOLVING A UNIVERSITY EMPLOYEE;
 STUDENT COMPLAINT INVOLVING A UNIVERSITY SERVICE /DEPARTMENT;

OTHER (PLEASE SPECIFY):

INCIDENT DATE: TIME: AM PM LOCATION:

STUDENT(S) YOU WISH TO REGISTER COMPLAINT AGAINST (GIVE FULL NAME AND ADDRESS, IF POSSIBLE):

NAME	ADDRESS	PHONE #
(1) <input type="text"/>	<input type="text"/>	<input type="text"/>
(2) <input type="text"/>	<input type="text"/>	<input type="text"/>

PLEASE DESCRIBE THE INCIDENT(S) IN AS MUCH DETAIL AS POSSIBLE.

(PLEASE CONTINUE ON BACK)

WITNESSES:

NAME	ADDRESS	PHONE #
(1) <input type="text"/>	<input type="text"/>	<input type="text"/>
(2) <input type="text"/>	<input type="text"/>	<input type="text"/>

RELIEF OR RESOLUTION DESIRED:

BY SIGNING THIS FORM, I UNDERSTAND AND ACCEPT THAT:

1. AN ACCUSED STUDENT HAS THE RIGHT TO QUESTION PEOPLE WHO WILL TESTIFY AGAINST HIM/HER;
2. STUDENTS' CONDUCT FILES ARE CONSIDERED CONFIDENTIAL EDUCATIONAL DOCUMENTS AND ARE NOT A MATTER OF PUBLIC RECORD;
3. CAMPUS STUDENT CONDUCT PROCEEDINGS ARE SEPARATE FROM CIVIL OR CRIMINAL PROCESSES. TO TAKE LEGAL ACTION AGAINST A STUDENT, CONTACT UNIVERSITY POLICE AT (318) 342-5350.
4. YOU ARE EXPECTED TO MEET WITH THE DIRECTOR OF STUDENT SERVICES TO DISCUSS THIS CONFLICT.

SIGNATURE

DATE