

University of Louisiana at Monroe Veterans Affairs Office

Personal Information

Last Name	First	M.I.	CWID#
Street No.	Check here if new address	City	State Zip Code
Phone Number _____		Email Address _____	
College _____		Degree Program/Major _____	
<input type="checkbox"/> Chapter 30 (<i>Active Duty</i>)		<input type="checkbox"/> New Student	
<input type="checkbox"/> Chapter 33/ Post 911		<input type="checkbox"/> Continuing Student	
<input type="checkbox"/> Chapter 35 (<i>Dependent</i>)			
<input type="checkbox"/> Chapter 1607 (<i>REAP</i>)	AND →	<input type="checkbox"/> Transfer Student	
<input type="checkbox"/> Chapter 1606 (<i>Reserve/Nat'l Guard</i>)		<input type="checkbox"/> Cross Enrolled Student	
<input type="checkbox"/> Chapter 31 (<i>Voc Rehab</i>)		<input type="checkbox"/> Transient Student	

Certifying Semester

Please circle the term for which you are requesting benefits: **Fall Spring Summer**
Intercession Year _____

Course Name and Number	Section #	Sem Hrs	✓ If Class Doesn't Count Toward Degree

VA Office Use Only
Checked By: _____
Date: _____

DVA Benefits for ULM Students

TO: Faculty Advisers and Department Heads of student-veterans attending ULM

[A "Student-Veteran" on this form refers to students qualified to receive Department of Veteran Affairs (DVA) educational benefits.]

FROM: Linda Jackson, Administrative Supervision

SUBJECT: Enrollment Certification for DVA Educational Benefits

Each enrollment period ULM must certify that student-veterans are enrolled in courses which apply to their programs of study. Benefit certification is made after the student-veteran has completed registration and after:

1. The faculty advisor or department head completes this Enrollment Certification Form **AND**
2. The student-veteran files the form with the Veterans Affairs Office at ULM.

Since pay benefits cannot be authorized until this information is submitted to the Department of Veterans Affairs, this enrollment certification form must be completed promptly. This student-veteran may take the following subjects in partial fulfillment of the program of study in which the student-veteran has been authorized to pursue at ULM.

These subjects are a requirement (or a creditable elective) of the program, and the student-veteran will receive full credit for each course listed in the already-indicated degree program.

PLEASE INDICATE IF COURSES BELOW ARE (1) ADDITIONAL SUBJECTS REQUIRED IN ORDER TO OVERCOME A GRADE-POINT

DEFICIENCY, OR (2) REPEATED COURSES FOR WHICH CREDIT HAS BEEN PREVIOUSLY GRANTED.

COMMENTS:

LIST COURSES BEING TAKEN. Please indicate year in blanks next to enrollment period

FALL _____ SPRING _____ 1ST SUMMER TERM _____ 2ND SUMMER _____ TERM INTERSESSION _____

Does not count toward degree COURSE NAME, NUMBER SECTION, and NUMBER SEMESTER HOURS

VA OFFICE USE ONLY

Checked by : _____ (Initials) _____ Date: _____

SPECIAL COURSES/PROGRAMS: Workshops, telecourses, and other courses which differ from regularly scheduled semester dates must be listed above by indicating the beginning and ending dates of the course, e.g., French Workshop (6/3-7/27).

DATE: _____ SIGNATURE OF FACULTY ADVISOR OR DEPARTMENT HEAD, SCHOOL, OR COLLEGE

_____ I verify that this information is accurate and that I understand educational pay benefits cannot be

authorized until I file this form immediately after completing registration each semester or summer term. I realize that if I drop a class during the semester that it may decrease the amount of my benefits. I further realize that I must report a dropped class to the ULM VA office, and complete the appropriate Drop/Add form. SIGNATURE OF STUDENT-VETERAN DATE _____

FILE THIS FORM WITH THE ULM VETERANS AFFAIRS OFFICE IMMEDIATELY AFTER REGISTRATION.

Revised 8/06

THIS IS TO CERTIFY THAT

(PRINT NAME OF STUDENT-VETERAN) (CAMPUS-WIDE ID NO.)

IS CURRENTLY ENROLLED IN THE FOLLOWING UNDERGRADUATE DEGREE PROGRAM:

(MAJOR)

STUDENT-VETERAN

PRE-ENROLLMENT CERTIFICATION FORM

(This form must be completed at the beginning of each registration period)

Please ensure that courses listed on the front of this form are part of your program of study (major) and that they are approved by your faculty advisor. The DVA will not pay you for courses which are not part of your program of study.

NOTE: ULM cannot certify your enrollment to the DVA Regional Office until the Enrollment Certification form is filed with the Veterans Affairs Office at the beginning of each school term. Failure to file the form promptly may result in delay and/or termination of educational benefits.

Each time you register at ULM you must:

1. TAKE THIS FORM TO YOUR FACULTY ADVISOR.

Take this form to your faculty advisor (or department head.)

The advisor certifies that you are taking courses which apply to your program of study.

2. CHECK FORM FOR ACCURACY.

Please check the form for accuracy and make any needed course changes with your advisor's help. Then you may sign and date the form.

3. FILE THE FORM WITH VETERANS AFFAIRS.

You must file this form with the ULM Veterans Affairs Office.

(This is your responsibility! Your faculty advisor or department head is not responsible for filing this form.)

Please return this form to the following office either during or immediately after registration:

Veterans Affairs Office

1-109 Administration Building

University of Louisiana at Monroe

(Form #004-Rev. 08/06)