

Art 2006 Assignment 1, Bible chapters x 3 - Adobe InDesign

Download the **bf john template folder** from the web site. Unzip the folder and rename as "semester code, your last name, space, 1, space, bible 2006."

Open the file "bf john template.indd," Save as "semester code, your last name, space, 1, space, bible.indd" This is the one column version of the first chapter of St. John. All versions page size will be 8½x11 inches. Make your page margins no smaller than ½ inch.

- **Single column format.**
- **Double column format.**
- **Three or four column format.**

Create and label a master page for each layout.

You must select the type font, size, leading, spacing, indents, etc.

Make attractive and legible designs.

- **You must make and apply "paragraph"** style tags for your decisions on heads, subheads, gospel line, chapter name, bible text, and footer.
- **You must make and apply "character"** style tags for the verse numbers and the red letter text (the words of Jesus should be emphasized, they don't have to be red).

Use the "bf john template.indd" file to get started. You don't have to start from scratch. Since the style tags are applied, you can just edit and rename them. This is easier than having to tag each verse number on each version. Use the image "red letter text.pdf" to identify red letter text.

Use Black text on white paper. You may use grays for display type or rules if you wish. You may reverse display type if you wish. Samples are available on the 2006 samples page of the web site. Notice that verses can run together as paragraphs rather than in a column, but keep the verse numbers. This takes some extra attention, but can look very good and read more as a book. You may use this on one version only.

- **Keep the "¶" marks** in the copy unless you are using another method to indicate paragraphs, such as indent, drop caps, large initials, space, etc.
- **Format the entire chapter.** Demonstrate how chapter two would run in by copying and pasting enough of chapter one to appear as a continuation
- **Place your name and auto page numbers** in a footer at the bottom of the master pages. This will identify each page as yours and show how you would format the page numbers for each page.



- **Save your finished designs in one document** labeled as "semester code, your last name, space, 1, space, bible.indd". Make certain that the style tags are labeled separately for each version. 1 bible text, 2 bible text, etc.

As you work, you may wish to save as separate files as: 1 bible1a, 1 bible1b, 1 bible 2a, 2b, etc., so that all of your work isn't in one file that could be lost. Then delete the extras when no longer needed.

- **Make certain that** all style tags are applied. Making them does no good until they are used.

Style Tag Problem

Merging all three versions in one document poses a problem. You can't edit the style tags in one part of a document without affecting all other versions in that document that use that style tag. Therefore you have to have different style tags (renamed) for each version.

If you made a new style tag for each version's verse numbers, you would have to apply it to all 51 verses for it to take effect. This is time consuming.

A Solution.

Once your first layout is completed, **Save as** to get a new file. Rename it to show the version such as bible2. Open "bible2."

Edit the style tags of bible 2 to change the names from "1 head" to "2 head", "1 chapter" to "2 chapter" and so forth. These style tags are already applied, you are just changing the names. Make a 2master page for bible2. Now format bible2 by changing its layout and redefining its paragraph and character styles.

Once completed, do the same thing for bible3. Rename style tags, make a 3master page and format bible3. Once all versions are finished, and the styles are properly named, all three can be placed in that last document that now has master pages for each version.

Since typographic changes will be made to each version **it is suggested that each version be packaged again** after each working session. This assures that any newly acquired fonts will travel with the project.

Your finished project should be a packaged folder that contains all three versions in a single InDesign document. The folder will also contain a fonts folder and a links folder.



Bible assignment check list.

- Are there three DIFFERENT layouts, text, formatting, etc?
- Did you proof to catch inconsistencies in formatting?
- Don't use multiple column text boxes. Separate text boxes provide flexibility in layout.
- Did you equalize the columns?
- Have all style tags been created or edited and applied?
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- Are the paragraphs still marked or indicated?
- Have master pages been created for each layout?
- Are Footers in place with your name and page numbers? Best to do this on the master pages.
- See notes on numbering new sections.
- Are text boxes aligned to margin guides.
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- Did you insert the 2nd chapter?
- Are all versions in one file?**
- Type size and/or style appropriate for line length?
- Are type choices appropriate and legible?
- Are line lengths appropriate and legible?
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- Don't change the text by adding quotes to heads.
- Have bad line breaks been identified and corrected?
- Are there hyphenation problems?
- Are Orphans and Widows controlled?
- Are page margins at least .5"?
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- Have unnecessary pages been removed?
- Does each layout look complete and attractive?