University of Louisiana at Monroe
Quarterly Safety Meeting Report Form

Department: ____________________________
Location: ____________________________
Meeting Presented By: ____________________
Date of Meeting: ____________________________
Quarter of Meeting: ____________________ 4th Quarter 2014

Subject of Meeting: Lockout / Tagout Policy and Training
ULM Emergency Response Plan
Driving Motor Vehicles Safely

Employee suggestions / comments on the subject:

Employee suggestions, comments, or concerns for the University safety program:

Remarks: Items requiring review or corrective actions after the meeting:

Please complete this sheet and attach it to the attendance form. Once completed please send the form to the ULM Environmental Health and Safety Office.