Instructor: Dr. Ann M. Findley
Office: CNSB 327
Telephone: 342-1817
Office Hours: As posted, or anytime by appointment

Students are responsible for reading the material in the text that corresponds to
the information presented in lecture. The textbook is sold with the following
supplements: student study guide, Dynamic Human CD-ROM, and Essential Study
Partner CD-ROM. A detailed lecture outline has been prepared by the instructor and is
available for purchase at the NLU Bookstore.

Objectives: To present a detailed introduction to the anatomy and physiology of the human body
including cells, tissues, organs and organ systems.

Examinations: There will be four computer-graded examinations (including the final). Each exam
will be worth 100 pts, and the final may be comprehensive. Make-up exams will
be given for excused absences only; and will be administered at the instructor’s
convenience. Students may not remove any examinations from the classroom.
Grades will be posted outside my office as soon as they are available. Students
may review their tests during my office hours. In addition to scheduled
examinations, a number of in-class activities will be assigned throughout the term.

Grading: Grades will be assigned according to the following scale:

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Attendance: Attendance regulations, as per the current university catalogue, will be followed.
Attendance records will be kept for each lecture period of this course. It is the
student’s responsibility to obtain material presented during any missed lectures.

**NOTE** All examinations will be announced ~ week prior to the exam date.
** All students are required to supply 4 computer-graded answer sheets for the exams
in this course. Bring an answer sheet and a sharpened #2 pencil to each exam.
** Ask questions either in class or outside of class if there is something you do not
understand. Do not wait until it is too late to ask for help!

Tentative lecture/examination schedule: Chapters 1-3 Exam #1
Chapters 4-8 Exam #2
Chapters 9-12 Exam #3
Chapters 13-16 Exam #4