

PORTFOLIO REVIEW DIGITAL DOCUMENT

It is understood and accepted that the response to COVID-19 will require some compromise, understanding, and tolerance.

Please do not submit individual images.

Assemble your images and **submit in one Word.docx document.**

Seek advice on your portfolio from art faculty before you submit it.

Label the Portfolio Review Digital Document with your last name, first name and review number. *Example:* Goins, Barbara 3, Bishwokarma, Sunil 2, Ewing, Baylee 1, etc.

Include your Artist Statement in the Portfolio Review Digital Document.

3rd review must Include Resume.

See College Art Association Guidelines

<https://www.collegeart.org/standards-and-guidelines/guidelines/resume.html>

QUANTITY OF WORKS: expect a minimum of 3 and a maximum of 8 works from each completed non-concentration studio art class. Suggest at least 5 and no more than 15 concentration class samples. Works with multiple parts count as one. No more than 10 out-of-class samples.

QUALITY OF portfolio images:

Having quality images is very important. Since every instructor has not seen your work in person, faculty will evaluate your work by the digital images provided.

Saving images for portfolio: photographs should be no larger than 1500 pixels in the largest dimension.

**SEEK FACULTY ASSISTANCE/ADVICE
WHEN/IF NEEDED.**

Present **focused, well-illuminated photographs** that give the best impression of the works. Avoid snapshots with cluttered backgrounds or unintended shadows or reflections. Most works should be presented one per page, no more than two per page.

Failure to follow simple directions and supply faculty with the information requested will lower the overall portfolio grade.

Identify each sample in the Portfolio Review Digital Document directly below the artwork with:

Artist name

Title, or description, i.e. Mug 1, or Orange Mug 2

Size in inches

Medium ("sculpture" is not a medium)

Class of origin, i.e. Art 1003-Beginning Drawing (or "Outside Work")

Year created

Identify multiple photographs of the same work as view 1, view 2, close up, etc.

How to Properly List Artwork Dimensions

Fine art is listed as Height x Width x Depth in inches or centimeters.

Paintings are measured by Height first, followed by Width.

Sculptures and three-dimensional objects and installations are measured by Height, Width, and Depth.

The graphics industry standard is Width x Height.

If you are unsure of anything, PLEASE ASK for clarification.