

The College of Arts and Sciences

Department Heads Meeting

February 8, 2012

The meeting was called to order by Interim Dean Camille at 3:30 PM in the Arts and Sciences Conference Room, Walker 1-47. All heads were present except Dr. Richard Thurlkill, Dr. Sandra Hill, and Dr. Karen Frye who were excused. The following items were discussed.

1. Welcome

- Dean Camille welcomed Heads.

2. College Activities/ Events

- Dr. Camille stated that Arts and Sciences were well represented today at the "Readings: African American Contributions to the World" presentation in the SUB in recognition of Black History Month. He encouraged attendance at the Art Exhibit tonight as well as other scheduled activities this month.

3. Arts and Sciences Recruiting Power Point

- Dr. Camille reminded Heads to send highlights of their programs to him to use in recruiting prospective students to the University.

4. Insight Tonight

- "Insight Tonight" is a retention proposal by Tresea Buckhaults, Director of Residential Life, which will allow students to talk to faculty informally about their journey from undergrad to instructor. Heads are to give feedback to Tresea about this proposal.

5. Grad Act/ A&S Retention Plans

- Heads agreed that the VPAA should discuss the Grad Act in an assembly with all faculty.
- Heads will soon be asked to submit a short report on their retention plans to Dr. Rhorer.

6. Summer/Fall Schedule

- VPAA is proposing to phase out 2nd 8 week classes beginning fall 2012.
- VPAA is proposing to phase out cross-listed courses. Heads said some cross-listed courses are degree driven and may be necessary for accreditation.
- Room Optimization: Student enrollment should match class room size.

7. University Role, Scope, and Mission Statement

- This statement developed by the Board of Regents to define the academic character of our University, was discussed in some detail.

8. Criteria for Program Prioritization

- A draft of some 43 questions that would help with program prioritization was distributed and discussed. Heads were asked to discuss this with their faculty and offer suggestions for modification.

9. New Business

- Dr. Stringer and Dr. Hare said their new courses cannot be listed in the fall schedule per Kristal Anzalone. Dr. Rhorer will check into this.

10. Adjournment

- There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,
M. Sue Oliver
Administrative Assistant IV