

**Application Form
Research and Creative Activities Fund**

 **Date:**      **Amount Requested $**

**Information:**

[ ]  Applications will be considered twice annually:

**Spring Grant Application Deadline: November 1** (Grant period January through August)

**Fall Grant Application Deadline: March 30** (Grant period is May through December)

[ ]  Applications shall be no longer than three (3) pages in length.

[ ]  Faculty should submit proposals to: Dr. Chris Michaelides, cmichaelides@ulm.edu.

[ ]  Attach a two-page, abbreviated curriculum vitae with application.

[ ]  University purchasing and travel guidelines must be followed.

[ ]  Proposals will be reviewed and ranked by the CAES Mini Grant Review Committee with

 recommendations forwarded to the Dean for final approval.

 **Title of Project:**

 Name:       Rank:

 School:       Discipline:

 Phone:       email:

**Purpose**

Introduction: please provide a description of the proposal, including methodology and outcome(s):

 **Merit**

Describe the proposal’s value to the program, college, and university:

 **Feasibility and Budget**

Explain how funds will be utilized over the projected timeline, including an itemized budget. If a multi-phase project, indicate what part the grant plays within the timeline. Address other source of internal and external funding as stated in the Rubric Criteria (other than N/A or blank, please refer to the scoring rubric) with specifics about how those sources will be used.

 **Broader Impacts/Future Benefits**

Please address the project’s impact on students and/or the potential for external funding: