

ARE YOU CAREER READY?

Employers are looking to hire college students and recent graduates who know how to use their talents, strengths and interest. **These students are Career Ready.**

How do you become Career Ready? Mastering these Career Readiness Competencies will prepare you for a successful transition into the workplace.

CAREER MANAGEMENT

1 Identify and articulate skills, strength, knowledge and experiences; navigate career options and pursue these opportunities.

ORAL/WRITTEN COMMUNICATION SKILLS

2 Articulate thoughts and ideas clearly and effectively to a variety of audiences; demonstrate public speaking skills.

PROFESSIONALISM/ WORK ETHIC

3 Identify and articulate skills, strength, knowledge and experiences; navigate career options and pursue these opportunities.

TEAMWORK/COLLABORATION

4 Build collaborative relationships representing diverse cultures, races, ages, gender, religions, lifestyles and viewpoints; work within team structure; negotiate/manage conflicts.

LEADERSHIP

5 Leverage the strengths of others to achieve common goals; organize, prioritize and delegate work; use empathetic skills to guide and motivate.

CRITICAL THINKING/ PROBLEM SOLVING

6 Exercise sound reasoning and analytical thinking; use knowledge, facts and data to solve problems and make decisions.

INFORMATION TECHNOLOGY APPLICATION

7 Select and utilize technology to solve problems and accomplish goals.

GLOBAL PERSPECTIVE

8 Respect and value the viewpoints of those from diverse cultures, races, ages, genders, religions and lifestyles to build collaborative relationships.