

# POWERFUL ACTION VERBS

*for your resume*



**You Increased Efficiency, You Changed or Improved You Managed a Team:**

**Sales, Revenue, or**

**Customer Satisfaction:**

Accelerated

Achieved

Advanced

Amplified

Boosted

Capitalized

Delivered

Enhanced

Expanded

Expedited

Furthered

Gained

Generated

Improved

Lifted

Maximized

Outpaced

Stimulated

Sustained

**Something:**

Centralized

Clarified

Converted

Customized

Influenced

Integrated

Merged

Modified

Overhauled

Redesigned

Refined

Refocused

Rehabilitated

Remodeled

Reorganized

Replaced

Restructured

Revamped

Revitalized

Simplified

Standardized

Streamlined

Strengthened

Updated

Upgraded

Transformed

Aligned

Cultivated

Directed

Enabled

Facilitated

Fostered

Guided

Hired

Inspired

Mentored

Mobilized

Motivated

Recruited

Regulated

Shaped

Supervised

Taught

Trained

Unified

United