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| **Spring 2022 COHS Curriculum Committee Schedule** |
| **Submission Deadline by 12 noon** | **Meeting Date(as needed)** | **Time** | **Location** |
| N/A | January 5 | 3:00 pm | Zoom or Kitty Degree  |
| January 20 | January 27 | 3:00 pm | Zoom or Kitty Degree  |
| **February 10\*** | February 24 | 3:00 pm | Zoom or Kitty Degree  |
| March 24 | March 31 | 3:00 pm | Zoom or Kitty Degree  |
| April 14 | April 28 | 3:00 pm | Zoom or Kitty Degree  |

**\*Last submission date to get items in 2022 - 2023 Catalog**

* Proposals are due no later than 12:00 pm on the due date.
* All proposals must be submitted in one document in MS Word and include all University Curriculum Committee (UCC) forms as required.
* Proposals with missing forms and/or excessive mechanic errors will be returned for revision.
* Early submissions of proposals are encouraged
* Proposals submitted late will be considered for next submission deadline.
* Larger proposals (new programs, significant curricula changes) take approximately 4-5 weeks for review, so plan your submissions accordingly.
* For items to be included in the next year’s catalog, proposals must be approved by CCC, Dean of COHS, UCC, *and* the Provost’s office by **February meeting.**
* Additional documents may be requested by the CCC members as needed.

Note: The submitter may be requested to attend the CCC and UCC meeting to answer questions about the proposal.Questions: Contact the Chair of COHS CCC Dr. Jessica Dolecheck, dolecheck@ulm.edu or ext. 5583.