



General Education Committee Minutes

Date 09/26/2017 Start Time 2:00 PM Adjournment Time 2:50 PM Location Walker 1-137  
 Type of Meeting  Regular  Special

<b>CHAIR</b>	Jeffrey Anderson
<b>SECRETARY</b>	Kelsey Bohl
<b>ATTENDEES</b>	Matthew James, Stacy Starks, Jason Smith, Allison Thompson, Meredith McKinnie, Kathie Smart
<b>ABSENT (EXCUSED)</b>	Harper Golsby, Rick Stevens

Agenda

<b>GENERAL ANNOUNCEMENTS</b>		
Next meeting is set for Tuesday, October 3 at 2pm in Walker 1-137.		
<b>DISCUSSION TOPICS</b>		
<ol style="list-style-type: none"> <li>1. Committee approved 9/19/17 meeting minutes</li> <li>2. Rubric drafts were distributed.</li> <li>3. Committee discussed general format of rubric (see formatting example)</li> <li>4. Language for certain learning outcomes was changed to better reflect actual student work.</li> </ol> <p style="text-align: center;">Rubric Formatting Example (to be in table)          Domain (listed at top of rubric)</p> <p style="text-align: center;">Exceeds Expectations Meets Expectations Partially Meets Expectations Not Yet Meets Expectations</p> <p>Learning Outcome #1          Learning Outcome #2          Learning Outcome #3</p>		
<b>CONCLUSIONS</b>		
<ol style="list-style-type: none"> <li>1. Lab courses are no longer included in general education core, so "lab techniques" will be removed from learning outcome #4 in Quantitative Literacy domain. New outcome reads "Understand the scientific method and experimental design."</li> <li>2. Change "recognizes" verbage to "identifies" in Meets Expectations column of all rubrics.</li> <li>3. In Civic Engagement domain, change "and" to "or" on Learning Outcome #3. New learning outcome reads "Understand the individual's role as a member of local, national, or global societies."</li> <li>4. In Independent-Collaborative Problem Solving domain, change "and" to "or" on Learning Outcome #1. New learning outcome reads "Demonstrate personal effectiveness skills including managing time and resources, focusing through distractions, or contributing positively to team efforts."</li> <li>5. In Communication domain, committee changed language for Learning Outcome #1. Learning outcome now reads "Generate written, oral, or visual presentations of ideas and/or experiences to inform or persuade using text, data, and/or images as appropriate to audience and purpose."</li> </ol>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ol style="list-style-type: none"> <li>1. Edit rubrics to meet format changes and send to Dr. Anderson before next meeting</li> <li>2. Committee will review edited rubrics and come to next meeting prepared with questions, comments, and suggestions</li> </ol>	<ol style="list-style-type: none"> <li>1. Assigned rubric editors</li> <li>2. Full Committee</li> </ol>	10/03/2017

Approved by committee/council chair  Yes on 10/3/2017