

THE UNIVERSITY OF LOUISIANA AT MONROE
University Electronic Learning Committee
October 20, 2005

Members Present: R. Jones (Chair), P. Thornhill, A. Tan, G. Roberts, K. Clow,, M. Beutner, T. Meldor, S. Choo, J. Guernsey-Shaw, R. Hanser, G. Eller, B. Smith, D. Glaze, T. Sivakumaran, M. Camille, D. Williams

Members Absent: C. Berry (excused), J. Guernsey-Shaw (excused)

This meeting was called to order by committee chair Dr. Rhonda Jones on Monday, October 20, 2005 at 2:00 in Hanna 228. The following items were discussed.

Item 1 – Meeting Minutes

Minutes from the August meeting were reviewed and approved by the committee members.

Item 2 – Update on Hybrid Courses

Dr. Jones distributed a copy of the definition of Hybrid Courses as applies to ULM. She explained that the definition was altered by the Administration and Deans before final approval was granted. A list of hybrid courses that will be offered in the Spring 2006 semester was also provided to the members.

Item 3 – Online Course Visits

Members that were present gave reports on the online courses in which they visited. Following are some of the points that were shared.

Regarding the discussion board, posting four to five questions for each chapter and having students respond to one seemed to work well

A PowerPoint component for each Tegrity video was a plus

Tegrity should be tied to an assignment or test; otherwise, students will not watch the videos

Video—Camtasia or Tegrity—can be used to show solutions to problems once students have attempted them

Video is helpful with respect to helping students get to know their professor

A detailed syllabus is very valuable

The grading plan should be made very clear

Graphics should mesh with content

Regular announcements are helpful to students

Folders help to organize content

The use of color enhances communication

Item 4 – Online Demonstrations

Members were encouraged to attend demonstrations by instructors who are developing online classes for the spring 2006 semester. Paula Thornhill reported that the demonstrations that were held on September 30 contained innovative ideas for delivering content online as well as displayed the use of effective pedagogical strategies. Demonstrations will be held October 28 and November 28-30 at 2:00 in Hanna 228.

Item 5 – Select RFP

Dr. Jones reported that the SELECT Grant has been cancelled by the Board of Regents.

Item 6 – Instructional Design Basics Teleconference

Dr. Jones encouraged all UELC members to attend the Instructional Design Basics Teleconference on November 9, 12:30-3:00 in the Nursing Auditorium and that this would serve as the next meeting. A discussion board on implementing ideas from the teleconference will be available for committee members on November 10.

There being no further business, this meeting was adjourned at 3:00.

Respectfully submitted,

Dr. Rhonda Jones
Director of Continuing Education